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**Expression of Interest for Empanelment of Suppliers of Agro
Commodities**

EOI No MMTC/AGRO/EOI/2014-15/01 Dated 29.04.2014

Closes on 27.05.2014 at 1500 Hrs

**MMTC invites Expression of Interest from Suppliers/ Millers of
Agricultural Commodities for Empanelment**

*Copy of EOI Document can be obtained from General Manger (Agro)
or can be downloaded from*

www.mmtclimited.gov.in

www.eprocure.gov.in



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Terms and Conditions of the EOI

MMTC Limited invites Expression of Interest for selection of Millers/ Suppliers of agricultural commodities of Indian / Foreign Origin for supply to MMTC. The details of EOI are as follows:

1. Commodities

- a. Rice – All varieties
- b. Wheat – Milling grade, Feed
- c. Maize
- d. Sugar- Refined
- e. Soyabean Seed and Meal
- f. Edible Oil – All Grades

2. Pre- Qualification criteria for selection of prospective Producer/ Miller/ Supplier: The buyer has to submit the following documents/ details in order to be considered for the empanelment process

- a. Brief details of the company
- b. Audited balance sheet and Profit and Loss Statement of the company for the last three years. Copy of the income tax return filed in the last financial year should also be provided.
- c. The supplier should have minimum three years of experience in the Commodity for which the application is being made. Also a cumulative minimum turnover of Rs 100 crores is required in the last three years in the commodity for which application is

- being made. The supplier shall clearly mention monthly production/ supply capacity of the commodity for which the application is being made.
- d. Supplier to submit DNB Report, not more than one year old, with rating fair and above.
 - e. Copy of PAN, VAT/CST/Tin Number Certificate and Trade License should be submitted
 - f. Board Resolution/ letter from partners authorizing all or any one of the Directors/ Partners to sign the documents
 - g. Signature of Partners/ Directors/ Proprietor duly attested by the bank
 - h. Copy of Identity proof and passport sized photographs the Directors/ Partners/ Proprietors.
 - i. Import Export Code Number
 - j. Bank Report
 - k. Affidavit to the effect that the supplier has not been blacklisted by Govt agencies/ State Agencies/ MMTC as on date.
 - l. Copy of valid FSSAI License. Any other license like FPO, AGMARK, HACCP etc to be provided wherever applicable.
 - m. Packaging facilities with the supplier if any
 - n. The above terms and conditions have to be complied by the applicant in totality. Incomplete applications will be summarily rejected.

3. Scope of work

- a. The selected applicants will form part of MMTC's panel which will act as backup suppliers for MMTC Limited. MMTC expects to regularly execute contracts of supply with its panel of suppliers. The suppliers will be required to strictly adhere to contractual product specifications and delivery parameters.
- b. The supplier may also be required to submit EMD/ Performance Bank Guarantee which will be decided by MMTC on contract to contract basis.
- c. Payment terms will be negotiated on contract to contract basis between MMTC and the supplier.
- d. In case the value of the contract exceeds Rs 20 Crores the supplier will also be required to sign Integrity pact. It will be assumed that all prospective applicants have gone through the Integrity pact and have no objections whatsoever in signing the contract.
- e. The selected supplier(s) shall ensure compliance of all the Government regulations/ conventions/ policies/ guidelines/ orders etc in force related to any or all of the above activities
- f. Supplier shall undertake to abide by the statutory requirements of the Indian Government from time to time

4. Submission of Expression of Interest

- a. The EOI document can be downloaded from our website www.mmtclimited.gov.in or the central government e procurement portal www.eprocure.gov.in. The same can also be obtained from General Manager (Agro), MMTC Limited, Core 1 Scope Complex, 7th Institutional Area, Lodhi Road, New Delhi 10003.
- b. The EOI has to be submitted in the box kept at 3rd Floor Agro Division, MMTC Limited, Core 1 Scope Complex, 7th Institutional Area, Lodhi Road, New Delhi 10003. The applications have to be submitted before 1500 Hrs on 27.05.2014

- c. The last date of submission of EOI is 27.05.2014 applications received after the closing of EOI will not be entertained.
- d. Applications received from Fax and email will not be entertained. Only applications received in the tender box will be considered.
- e. Applications incomplete in any form or misstating the facts will be summarily rejected.
- f. It would be preferred that applications for separate commodities be submitted in separate envelopes.

5. General Terms and Conditions

- a. MMTC reserves the right to accept or reject any offer of Expression of Interest without assigning any reasons whatsoever.
- b. Final selection of Millers/ Suppliers, for each of the stated items from the EOIs received will be done at the discretion of MMTC and the decision of MMTC will be final and binding on all participating parties.
- c. Empanelment of suppliers/ millers by MMTC does not entail any commitment from MMTC for contracts during the validity of empanelment.
- d. MMTC reserves the right to abandon any part or whole of the process without giving prior notice to prospective applicants.
- e. The terms mentioned in this EOI are only illustrative and not exhaustive. The chosen Miller/ supplier will be required to enter into contract as devised by MMTC to fully protect MMTC's interest and also the interest of prospective customers
- f. MMTC is not bound contractually or in any other way to any prospective supplier to this EOI. MMTC is also not liable for any cost or compensation incurred by the bidders to this EOI.
- g. Validity of empanelment under this EOI shall be for duration of two years from the date of acceptance by MMTC, which may be renewed on basis of performance of the party, at the sole discretion of MMTC. Validity of EOI can also be terminated by MMTC at its sole discretion.
- h. Ownership of EOI documents and information therein (all EOI documents) shall be property of MMTC on submission. Where the prospective supplier wants the information provided to be kept confidential as such disclosure would unreasonably affect suppliers business affairs, notice is to be given at the time of delivery of information or documents by making such information "Confidential". In so far as possible, MMTC will give effect to the prospective suppliers stated wishes and access to such information will be determined under provisions of RTI Act 2005.
- i. This EOI is only for preparation and maintenance of database. MMTC is in no way bound to limit its business enquiry/ circulars to empanelled suppliers only.
- j. Empanelment is only database. For each transaction due procedure according to business drill to be adopted. Ultimate contract with any business entity may create legal rights and obligations against respective parties.

8 Copy of FSSAI License 9 Any other license like FPO, AGMARK, HACCP		
Other Supporting Documents	Attached	Not Attached
Bank Solvency Certificate		
Bank Reference Certificate Authority Letter ID Proof of the Directors attested by bank		
Details of Organization to which supply was made along with the volumes supplied		
Whether the organization has been blacklisted by any Government of India Undertaking		
Acceptance of all terms and conditions specified in EOI	Attached	Not Attached
Any other document as asked for in the EOI		

Kindly note that the supplier may be asked to sign an Integrity Pact in case the value of the Contract exceeds Rs 20 Crores.

Please use extra sheet if more space is required.

Certified that the above information is true and we confirm that all information given in the Expression of Interest are correct and if at any point of time the information is found to be Incorrect our EOI will be liable for rejection by MMTC.

Dated :

Place:

Signature:
Name &
Designation
Company Seal

