



Regional Office: Alok Bharati Complex (7th Floor), Sahid Nagar, Bhubaneswar – 751 007
Tel.No. 0674-2543331, Fax : 2546847, E.Mail : mmtcbsr@mmtclimited.com
Website: www.mmtclimited.gov.in

MMTC Limited invites sealed techno-commercial quotation from well established and reputed firms having experience in providing & installation of Computer hardware and software items at Regional Office Bhubaneswar / SRO Barbil and SRO Paradip.

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| Tender Number | TENDER NO : MMTC/BBSR/COMP/HW&SW/2014-15/1 |
| Earnest Money | Rs. 50,000/- in form of a crossed banker's cheque, Bank Draft favoring "MMTC Limited" drawn on any 'Nationalized Bank or first class International Bank payable at Bhubaneswar |
| Bid Submission | Latest By 16.02.2015 1500 Hrs at MMTC Limited, Alok Bharati Complex, 7 th Floor, Sahid Nagar, Bhubaneswar 751007 |
| Tender Opening | 17.02.2015 1530 Hrs at MMTC Limited, Alok Bharati Complex, 7 th Floor, Sahid Nagar, Bhubaneswar 751007 |
| Completion period for installation and commissioning of Hardware and software | Within 21 days from the date of award of contract. |

If the tender opening date happens to be a holiday, the date for Bid submission & Tender opening shall be shifted to the next working day in the same manner.



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SCOPE OF WORK

1. To Supply & install 12 nos. of Desktop PC, 12 nos. of Laserjet Printer, 136 Col. 500 LPM Line Printer, 3 KVA online UPS, 12 nos. of 600/650 VA offline UPS, Ms. Office Std 2013 INC OLP with 12 Paper License, MS.SQL SvrStd 2012 OLP NL with single user license alongwith media.
2. This includes supply & installation of aforesaid Computer hardware and software equipment, at following MMTC locations :

| S.No. | Item | RO BBSR | SRO Barbil | SRO Paradeep |
|-------|--------------------------------|------------|---------------|-----------------|
| 1 | Desktop PC with Ms.Office | 6 | 4 | 2 |
| 2 | Laserjet Printer | 6 | 4 | 2 |
| 3 | 136 Col. 500 LPM Line Printer | 1 | - | - |
| 4 | 3 KVA Online UPS | 1 | - | - |
| 5 | 600/650VA Offline UPS | 6 | 4 | 2 |
| 6 | MS.SQL SvrStd 2012 SNGL OLP NL | 1 | - | - |



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3. A. Hardware Specifications :

- i. **DESKTOP SPECIFICATIONS (Intel core i3 & Intel core i5 Configuration) :** Intel Core i3-4130 & Intel Core i5-3470, 3.2 GHz, 6 MB Cache or higher , **Chipset** : Intel Q77 or better, **Bus Architecture** : 4 PCI (PCI/ PCI Express), **Memory** : 4 GB 1600 MHz DDR3 RAM with 32 GB Expandability, **Hard Disk Drive** : 500 GB 7200 rpm or higher, **Monitor** : 47 cm or larger(18.5 inch or larger) TFT/LED Digital Colour Monitor TCO-05 certified, **Keyboard** : 104 keys with USB interface, **Mouse** : Optical with USB interface, **Bays** : 3 Nos. or above, **Ports** : 6 USB Ports including 2 USB 3.0 Ports (with at least 2 in front), audio ports for microphone and headphone in front, **Cabinet** : Mini Tower, **DVD ROM Drive** : 8X or better DVD ROM Drive, **Networking facility** : 10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up, TPM enabled 1.2 chip using any standard management software, **Operating System** : Windows 8 Professional preloaded, as specified, with Media and Documentation and Certificate of Authenticity, **OS Certifications** : Windows 8 OS, **Power Management** : Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password, Power supply SMPS Surge protected, **Price of Intel Core i3 and Intel Core i5 mentioned individually.**
- ii. **Laserjet Printer**
- iii. **Line Printer** : 132/136 Col., 500 LPM, Port : One Parallel and One Serial
- iv. **3KVA Online UPS** with atleast 30 minute backup facility
- v. **600/650 VA offline UPS** with atleast 10-15 minute battery backup facility (Basic UPS signalling RS-232 cable, CD with software, User Manual).

B. Software Specifications :

- i. Ms. Office Std. 2013 INC OLP with 12 Paper License
- ii. MS.SQL SvrStd 2012 SNGL OLP NL with single Paper License



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4. Eligibility Criteria:

- i. The bidder must be authorised sales and service provider for Brand of Desktop and printer / UPS /Line Printer and Microsoft for software,quoted.
- ii. The bidder should have a PAN No., Sales Tax Registration No., TIN No. and VAT Certificate.
- iii. The bidder should have minimum annual turnover of Rs.50,00,000.00 (Fifty Lakh) for last three (3) consecutive financial year (2011-12, 2012-13, 2013-14). Audited annual accounts copy to be enclosed.
- iv. A list of clients including at least one public sector to whom the bidder have been supplied computer hardware and software in the past two years should be furnished with particulars like name of the organization, address & phone number of contact person.
- v. Bank details to be furnish duly certified by bank along with a copy of cheque.
- vi. Supporting document for the aforesaid eligibility criteria should be submitted along with the bid or else the bid will be summarily rejected.



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5. Instructions to Bidders :

- i. The quotation shall be submitted in two parts, Technical and Commercial and must be sealed in two separate envelopes clearly marked as “TECHNICAL BID” and “COMMERCIAL BID”. These two sealed envelopes need to be enclosed in one sealed envelope/cover.
- ii. Sealed offers shall be submitted at the **despatch section** of MMTC, RO Bhubaneswar not later than 1500 hours on 16.02.2015 (Monday). Offers delivered after this time and date shall be summarily rejected and returned unopened.
- iii. Bids will be opened on the due date and time in the presence of bidders with authorization letter.
- iv. The prices quoted shall be firm and no revision of prices will be entertained after the quotation is opened.
- v. During the course of warranty period, the bidder should provide on site free service and support by own or through the manufacturer on his own cost to MMTC Limited, at different locations within 8 working hours after the call logged over phone, mail or fax.



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- vi. Earnest Money Deposit in form of a crossed banker's cheque, Bank Draft favoring "MMTC Limited" drawn on any 'Nationalized Bank or first class International Bank payable at Bhubaneswar to be accompanied with the offer; failing which the offer will not be considered. The said earnest money deposit will be refunded to unsuccessful bidders. Also, the said earnest money deposit will be refunded to successful bidder one month after successful installation without any interest. Earnest Money to be deposited along with the Technical bid. 'The quotation furnished without EMD amount would liable to be rejected .
- vii. Bids received after the due date & time will not be opened and will be summarily rejected.
- viii. Hardware and Software items to be delivered and installed by the supplier at different MMTC locations as mentioned in TENDER NO : MMTC/BBSR/COMP/HW&SW/2014-15/1 Page No. 2 of 10.

6. Terms & Conditions :

- i. Warranty Period should be mentioned specifically either Comprehensive or onsite along with the period against individual computer hardware items. And the warranty period should not be less than one year.
- ii. Supply should be made within 15 days from the date of purchase order received. If not supplied within 15 days from the date of purchase order received the purchase order shall be treated as cancelled.
- iii. The successful installation will be done in aforesaid mentioned locations within 15 days from the date of supply.
- iv. Payment shall be released only against receipt of tax invoice and successful installation report.
- v. Octroi, Freight, Entry-Tax and other Govt. Levies wherever applicable are to be mentioned clearly.



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7. Service & Support :

- i. During the course of warranty period, the bidder should provide on site free service and support by own or from the manufacturer on his own cost to MMTC Limited, at different locations within 8 working hours after the call logged over phone, mail or fax.
- ii. Any hardware found defective after supply the same should be replaced with new one.
- iii. Any Parts found defective during the warranty period same will replace defective part with same or high quality original part immediately by the bidder or to arrange from the service provider at free of cost.
- iv. All the hardware and software required for implementation of services shall be sole responsibility of the bidder.

8. TERMINATION For Default :

- i. The Purchaser may, without prejudice to any other remedy for breach of purchase order/ work order, by written notice of default, sent to the supplier, terminate this Purchase order/ work order in whole or in part.
 - ii. If the Supplier fails to deliver any or all of the services within the time period(s) specified in the Purchase order/ work order, or any extension thereof granted by the Purchaser.
 - iii. If the Supplier fails to perform any other obligation(s) under the Purchase order/ work order; and TENDER NO: MMTC/BBSR/COMP/HW&SW/2014-15/1.
 - iv.
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- iv. If the Supplier, in either of the above circumstances, does not remedy his failure within a period of 7 days (or such longer period as the Purchaser may authorize in writing) after receipt of the default notice from the Purchaser.
- v. In the event of Purchaser terminates the Purchase order/ work order in whole or in part, pursuant to paragraph 6.1 the Purchaser may proceed, upon such terms and in such manner as it deems appropriate, services similar to those undelivered and the Supplier shall be liable to the Purchaser for any excess cost for such similar services. However, the Supplier shall continue performance of the Purchase order/work order to the extent not terminated.
- vi. Any sum of money due and payable to the supplier (including security deposit refundable to him) under this purchase order/work order may be appropriated by the purchaser or any other person or persons purchase order/work ordering through the purchaser and set off the same against any claim of the Purchaser or such other person or persons for payment of a sum of money arising out of this purchase order/work order or under any other purchase order/work order made by the supplier with the Purchaser or such other person or persons purchase order/work ordering through purchaser.



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9. Completion Period :

- i. Supply should be made within 15 days from the date of purchase order received. If not supplied within 15 days from the date of purchase order received the purchase order shall be treated as cancelled.
- ii. The successful installation will be done in aforesaid mentioned locations within 15 days from the date of supply.

10. Payment Terms :

- i. 100% Payment will be made against successful installation of hardware and software items through RTGS/NEFT against the tax invoice raised by the bidder/supplier.
- ii. E-payment shall be made Rs.1/- against the bank details provided by the bidder and the balance amount after written confirmation from the bidder directly to his bank account through e-payment.
- iii. Payment will be made after TDS if any, will be deducted by MMTC as per rule.

11. LIQUIDATED Damages :

The timely delivery of the material is essence of the purchase order/work order In the event of supplier's failure to deliver the material within the stipulated delivery period, the liquidated damages are payable by them @ 2 % per week of the unexecuted order value subject to a maximum of total order value.



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12. Arbitration – Dispute Resolution :

- i. Any disputes or difference whatsoever arising shall be settled by arbitration by a sole arbitrator to be nominated by the Chairman & Managing Director (CMD) of MMTC Limited. The provisions of Arbitration and Conciliation Act 1996 shall apply to such arbitration proceedings.
- ii. The seat of arbitration shall be at Bhubaneswar.



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13. Supply and Installation Location and Person to be contacted :

RO Bhubaneswar : Alok Bharati Complex, Sahid Nagar, 7th Floor,
Bhubaneswar - 751007

Contact Person :
Ashis Chatterjee, Sr.Manager(Systems)
Email Id : ashishc@mmtclimited.com
Ph.No. (0674) 2543331
Fax (0674) 2546847

SRO Barbil : Kalinga Road, P.O. Barbil – 758035,
Dist. Keonjhar (Odisha)

Contact Person :
Shri S.K.Tapedar, AGM(I/C)
Email Id : tapedar@mmtclimited.com
Ph. No. (06767) 275501,275296,275220,275344,276612
Fax (06767) 275479

SRO Paradip : MMTC Housing Complex
Block – A, Madhuban,
Near Jaganath Temple
Paradip – 754142, Dist. Jagatsinghpur (Odisha)

Contact Person :
Shri Ajit Toppo, Chief Manager(I/C)
Email Id : ajittoppo@mmtclimited.com
Ph.No. (06722) 220409,223283,222068
Fax (06722) 222123