



**MMTC Limited,
Delhi Regional Office
F 8-11, Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi-110055**



TENDER NO: MMTC/DRO/FAB/CC/003/2014-15

TWO BID SYSTEM FOR FABRICATION OF FOR SILVER MEDALLIONS FOR MMTC

MMTC Limited invites sealed bids for empanelment of fabricators/manufacturers of 10000 (+- 10%) pcs of Silver medallions for MMTC of 400 gm (+- 10%) weight for its office **MMTC Limited Delhi Regional office, Jhandewalan New Delhi.**

Interested fabricators/manufacturers may submit the duly filled form two bid forms

PART A - Technical Bid

1. Duly filled Annexure I with all the documents as mentioned in the form
2. Duly signed and stamped annexure II accepting all the terms and conditions and order fulfilling criteria's

PART B – Price Bid

1. Duly filled Price bid format provided by MMTC.

Technical and Price Bid attached herewith along with all relevant documents required in separate closed cover clearly super scribed as **PART A – Technical Bid and PART B – Price Bid respectively**, with both sealed cover together in a separate sealed cover Super scribed with “TENDER NO: MMTC/DRO/FAB/CC/003/2014-15” should reach through Registered Post/courier/Hand delivered in our tender box placed at ground floor at MMTC Limited, F-8-11 Jhandewalan Flatted Factory Complex, Rani Jhansi Road, Jhandewalan New Delhi - 110055

Important Dates

Date of Tender –	29 August, 2014
Submission Start Date –	03 September, 2014 (1130 hrs)
Submission End Date –	04 September, 2014 (1300 hrs)
Bid Opening Date –	04 September, 2014 (1500 hrs)

(On the Letter Pad of Applicant)

ANNEXURE 1

Application Form Fabricators for Silver medallion – 2014-15

MMTC/DRO/FAB/CC/003/14-15

Dated: _____

To,

MMTC Limited,
F 8-11, Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi-110055

Dear Sir,

With reference to your advertisement dated 29.08.2014 inviting applications from Fabricators for Silver Medallions, we submit our application for your consideration. The profile of the Firm/Company is as follows:

A	Name and address of the company/firm (along with duly attested copies of registration certificates in support of manufacturing unit Also state legal constitution of the company/firm)	
B	Name & Addresses of Proprietors/Partners/Directors along with Telephone Numbers.	
C	Facilities available in the unit: (Put a tick mark) 1. Melting / Rolling / Embossing / Cutting/ Polishing 2. Other facilities _____	
E	Agree to abide by the terms and conditions of Fabricator's agreement as annexed and sign it	
F	Agree to furnish Bank Guarantee in equal amount totaling 110% of the value of Silver supplied to	

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Sign and Stamp

	you (Minimum value Rs 11 crores) for fabrication if asked by MMTC. The same has to be kept with MMTC till the successful supply of fabricated material. These amounts will not earn any interest.	
G	PAN no. along with copy of PAN Card, CST/VAT Registration Certificate. Attested Photocopies of Tax Returns and balance sheet for last 3 years.	
H	Names of the Government/PSU's/Private Organization/s for whom we have fabricated silverware/silver medallion in the past 3 years along with value, fabrication charges earned and other relevant documents.	
I	Name and Address of Bank, Account No. Bank Certificate duly signed by Branch Manager is enclosed.	
J	Whether already doing business with MMTC, if so give details.	
L	Any other relevant information	

We hereby declare that all the information furnished in this application is true to best of my/our knowledge and in case any information in this application form is found to be false or incorrect at any time, this shall entail automatic cancellation of my/our application and forfeiture of EMD / Performance Guarantee besides rendering me/us liable for any other legal action(s) at the discretion of MMTC Limited.

Thanking you,

Yours Faithfully

For _____

(STAMP)

Name & Degn: _____

Enclosed:

1. Registration certificate/License of manufacturing Unit.
2. Certificate showing that the participating company has their own refining unit and refining capability of their own to refine old silverware.
3. Certificate showing that the participating company has their own minting unit and has minting capacity for fabrication of 05 gm – 1000 gm coin.
4. Copy of PAN Card VAT& .CST Regd. of the firm.
5. Satisfactory Credit Rating from any one of the following agencies : , CRISIL/ S&P/ MOODY'S/ ICRA/ SMERA/ CARE/ FITCH/ D&B. Wholly owned Govt organizations need not to submit Credit rating.
6. Copies of Income tax returns / Audited balance sheet of the firm (duly attested by chartered accounted). Showing minimum turnover of Rs 1,000 crores in at least one of the last three years.
7. Documents showing net worth of participating company should be Rs 100 crore or more

SPECIFICATION OF SILVER MEDALLION

MMTC requires 10000 (+-10%) pcs of Silver medallions for MMTC of 400 gm (+- 10%) weight for its office **MMTC Limited Delhi Regional office, Jhandewalan New Delhi.**

Shape of Coin	Diameter of the coin	Weight of the Silver coin
Circular	90- 100 mm	400 - 500 gms

1. The design of the coin will be provided by MMTC only but the die has to prepared by the fabricator/manufacturers.
2. The exact diameter and weight will be specified in Job order.
3. The total value of the stock to be manufactured is Rs 25 crores approx.
4. The supplies shall be made by the Fabricator within time prescribed by MMTC. Fabricator accepts that the time of supply specified in the order placed on him by MMTC shall be the essence of the contract. The issuing of around 4400 kg of old silverware will be completed till 10 September, 2014 and the entire finished product needs to be delivered till 25 September, 2014. In case, the Fabricator fails to deliver the articles within time mentioned in the order, he shall be liable to pay damages to MMTC which shall be @ 0.5% of the total stock value of Rs 25 crore approx per week subject to maximum of 5%

ANNEXURE II

Criteria for Empanelment of Silver Medallion fabricator for 2013-14

- The fabricator must have their own refining and manufacturing unit
- MMTC reserves the right to inspect the manufacturing unit and verify any of relevant documents.
- MMTC shall place on fabricator order(s) for manufacturing of such medallions out of silver, which it so wishes, along with necessary specifications and samples. The silver, which shall be handed over by MMTC to the fabricator, shall be of 999.0 fine silver or any other stock of different purity.
- The silver, which shall be handed over by MMTC to the fabricator shall be property of MMTC and shall remain in trust with him.
- The Fabricator/Suppliers need to supply the fabricated material to MMTC Jhandewalan Office, having address, MMTC Limited, F 8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi or any other location agreed by MMTC within NCR.
- The fabricator shall manufacture and supply medallions/bars as ordered/selected by MMTC out of the silver taken by him from MMTC;
- The acceptance of the quotation/offer will rest with the MMTC Limited who does not bind to accept the lowest quotation and reserves the right to reject or partially accept any or all the quotations received or to waive off any condition without assigning any reason.
- **Price need to be quoted per medallion basis including all melting, refining, fabrication, transportation and all other related charges. Taxes on the supplied item need to be quoted separately.**
- The medallions/bars fabricated shall be as per specifications as well as sample shown and finalized by MMTC and articles fabricated by him shall be of high quality;.
- The rates quoted will be valid for one year from the date of placing the order or may be extended further/reduced at the sole discretion of MMTC
- Payment will be made on per meallion basis on total quantity of fabricated material received by MMTC and after satisfactory assaying reports received by MMTC. Assaying can be done through MMTC assay centre or 3rd party inspection
- **The price bid of only those parties will be considered who have successfully cleared the technical bid.**

- Party emerging as L-1, after issue of Job order always needs to submit a sample for individual orders and get approved by MMTC before start of work
- MMTC and/or its nominated officers will be entitled to inspect the articles while the same are in the process of fabrication;
- The Fabricator shall render an account of the silver which is taken by him from MMTC;
- The Fabricator shall follow the input and output norms as under: -

<u>INPUT</u>	<u>OUTPUT</u>
Against 1,000 grams of 925 fineness old Silverware issued by MMTC for manufacturing of silver medallion	The Fabricator will supply 925 Grams of finished silver medallion of 999 fineness purity.

- Finished goods not confirming to the desired purity will be rejected and defaced before returning to the Fabricator. No charges of any sort will be paid to Fabricator.
- The medallions/bars fabricated along with the balance silver, if any, shall be delivered at his own cost, by the Fabricator at the place specified by MMTC.
- Fabricator/Supplier needs to furnish BG of 110% of the value of silver issued to the party for fabrication of silver medallions on demand of MMTC. The quantity of silver to be issued in single lot will be decided by MMTC management from time to time considering the total quantity of medallions to be supplied. =
- The supplies shall be made by the Fabricator within time prescribed by MMTC. Fabricator accepts that the time of supply specified in the order placed on him by MMTC shall be the essence of the contract. The issuing of around 4400 kg of old silverware will be completed till 10 September, 2014 and the entire finished product needs to be delivered till 25 Septemehr, 2014. In case, the Fabricator fails to deliver the articles within time mentioned in the order, he shall be liable to pay damages to MMTC which shall be @ 0.5% of the total stock value of Rs 23 crore approx per week subject to maximum of 5%
- MMTC will be entitled to cancel the order and on such cancellation he shall return the silver and the medallions/bars by him to MMTC. Fabricator further accepts that he shall not be entitled to any claim of damages and/or any other relief from MMTC;
- Only those medallions/bars, which comply with the design, specifications prescribed by MMTC and are of the purity agreed to and referred to above, shall be acceptable to MMTC. The decision of MMTC in this respect shall be final. The Fabricator shall be paid only for those medallions/bars, which have been accepted by MMTC.

- Fabricator will undertake to reimburse and indemnify MMTC of all damages incurred by MMTC in case any third party to whom any article fabricated by the Fabricator is sold/supplied by MMTC is found to be defective and/or have purity less than the declared.
- **Participants should provide their price bid in prescribed format with utmost care. They should use their company letterhead and put their signature along with the rubber stamps of the company. All crossing/cutting should be signed. No overwriting is allowed.**
- Fabricator will agree all the terms and conditions of the agreement to be entered into with MMTC fabricator panel and should sign and stamp all the 09 pages of Technical bid and 01 page of price bid.
- For any query kindly Contact Retail Division, MMTC Limited, F 8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi – 110055.

(On letter head of the Fabricator/Manufacturer)

Date: _____

PRICE BID

I, M/s _____, am interested in participating in tender no. MMTC/DRO/FAB/CC/003/14-15 dtd 29.08.2014 for fabrication of 10000 (+-10%) pcs of Silver medallions for MMTC of 400 gm (+-10%) weight for its office **MMTC Limited Delhi Regional office, Jhandewalan New Delhi.**

I hereby understood and accept all the terms and conditions mentioned in the Price tender no. MMTC/DRO/FAB/CC/003/14-15 dtd 29.08.2014 (Annexure II) and quoted the rates on per medallion basis as required

Shape of Coin	Diameter of the coin	Weight of the Silver coin	Rate Per Medallion (From 925 purity old Silverware including all charges)
Circular	100 mm	400 gms - 500 gms	

Thanking you.

Yours Faithfully

Party stamp and Signature

Party name –

Party Address –

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Sign and Stamp