

**MMTC Limited, RO Ahmedabad
(A GOVERNMENT OF INDIA ENTERPRISE)
2, Nagindas Chambers Ashram Road Usmanpura Ahmedabad 380014**

**Registered office: CORE-1, SCOPE COMPLEX, 7,
INSTITUTIONAL AREA, LODHI ROAD,
NEW DELHI – 110 003 TELEPHONE NO: 011-24362200 ext 1483, 011-24361560**

**REQUEST FOR PROPOSAL (RFP)
Tender Notification for “Supply of Chairs/Supply, installation, testing & commissioning of
split AC and EPABX system of 40+lines IN MMTC LIMITED, Ahmedabad Office.”**

Tender no. & date	MMTC/AHD/ADMIN/Tender/5/ / 2014-15 dated. 18.02.2015
Earnest Money(Demand Draft)	Rs. 5,000/- (Rs. Five Thousand only)each item in favouring of MMTC Limited.
Cost of Tender Document	NIL
Last Date and Time of submission of tender	Up to 15:00 hrs on 27.02.2015
Date and Time of Opening of Tender	15:15 hrs. On 27.02.2015
Contact Person for Further Communication	Mr. V.W.Singh Sr.Manager (P&A), MMTC Limited, 2, Nagindas Chambers Ashram Road Usmanpura Ahmedabad 380014 Tel No: 079- 40244733 e-mail: vijaywsingh@mmtclimited.com

Total No. of pages of the tender documents are 02 (Two) pages.

TENDER FOR INVITATION OF SEALED QUOTATION FOR SUPPLY OF CHAIRS/SUPPLY,INSTALLATION,TESTING & COMMISSIONING OF SPLIT AC AND EPABX SYSTEM OF 40+ LINES.

Sealed Quotations are invited for the following office use articles at MMTC Limited.,2Nagindas Chambers, Usmanpura, Ahmedabad-380 014:

Sl. No.	Details of Articles	Q'nty	Specifications	Remarks
01.	Office Chairs	20Nos.	Executive Chairs of reputed brand of revolving type with arm rest(Brochure shall be attached)	
02.	Supply,Installation Commissioning & Testing of Split Air Conditioners 2 ton with stand for out door unit	2 Nos.	Star Rating: 3 Star, Faster Cooling, Energy Saving of reputed brand(Brochure shall be attached)	Under Buy Back Scheme
03.	Supply,Installation Commissioning & Testing of EPABX System of 40+ Lines	1 unit	Capacity-40+lines,conference call facility,call forwarding,ID,transfer,hold etc.1PRI,1MDI Box,PBX & KTS, etc. of reputed brand(Brochure shall be attached)	Under Buy Back Scheme & DGS&D rate.

TERMS AND CONDITIONS FOR SUPPLIERS

1. Please Quote serial and item-wise with name of manufacturer/brand. Rates quoted shall be inclusive of all statutory levies and taxes,duties,packing.forwarding & transportations etc. up to the site as mentioned above.
2. The Quotation shall submit all supporting information with respect to the technical data, brochures etc.
3. The Vender should indicate the guarantee of Quality in the quotations.
4. The offer should be kept open for acceptance upto 31st March 2015 and during this period no revision/amendment in price will be accepted.
5. Quantity of above items are subject to increase or decrease at the discretion of this office without assigning any reason.

6. Delivery of the items are required to be delivered within scheduled time that will be specified in the supply order.
7. Comprehensive AMC for 1 year warranty period for AC & EPABX system.
8. The Vender shall submit the copy of PAN,TIN Number registration.
9. EARNEST MONEY DEPOSIT: The quotation should be submit along with Rs.5000/- (without interest) for each item by way of DD/PO issued by a nationalized bank drawn in favor of MMTC Limited, Ahmedabad. The EMD of the rejected quotations(bidder) will be returned immediately and EMD of the successful vender will be returned only after the successful completion of the supply, installation, testing and commissioning of equipment at the above site.
10. Interested Suppliers are requested to submit on their letterhead the quote in sealed and signed envelop separately for each item and reach on or before 27/02/2015 by 15.00 hrs addressed to Sr.Manager(P&A), MMTC Limited., 2 Nagindas Chambers, Ashram Road, Usmanpura,Ahmedabad-380 014.
11. The sealed envelope containing quotation should be marked on top as “**QUOTATION FOR -----(Name of item)**”
12. The quotation will be opened on 27.02.2015 at 15.30hrs. at above address in the presence of bidders or their authorized representatives if present.
13. Incomplete quotation are liable to be rejected.
14. Any damages of whatsoever nature during transportation, installation, demonstration etc. shall be to the account of supplier.
15. Payment will be made within 7 days of successful supply, installation, testing & commissions of the goods by e-payment/cheque.
16. For further details/clarifications. Please contact our office/contact persons:
Shri V.W.Singh, Sr.Manager(P&A): 079-40244733
17. Preference will be given who registered under registration of MSME scheme.

MMTC Limited reserves all the rights to reject, any or all the quotations received without assigning any reason. MMTC further reserves the right to accept the whole or any part of the quotation and the supplier shall be bound to supply the item at the rates quoted.

(V.W.Singh)
Sr. Manager(P&A)