



Delhi Regional Office

F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi -110055 (INDIA)

Phone No. +91 11 23623955

No.MMTC/ADMN/DRO/SCRAPS/2018-19

Date 17/08/2018

TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE MATERIAL.

Sealed tenders are invited in a two bid system (Technical Bid and Financial Bid separately) from registered bidders having good standing for disposal of dismantled / unserviceable material available at 2nd Floor of MMTC Limited, Jhandewalan, New Delhi-110055. The bids shall be opened on 24-08-2018 at 1530 hours.

Name of Work	:	Disposal of dismantled / unserviceable material on "as is where is basis".
Earnest Money	:	Rs.20,000/-
Time of disposal of material from site	:	By 31-08-2018.
Last date of Receipt of Tender	:	24-08-2018 at 1500 hrs
Date of Opening of Tender	:	24-08-2018 at 1530 hrs

1. The technical bid (Part – 1) should include the following details :
 - a. Name of the firm
 - b. Name of the proprietor/partners
 - c. Business address of the firm
 - d. Copy of PAN Number
 - e. Copy of GST Number or proof of having applied for registration under GST.
 - f. In case the party is registered with Ministry of MSME/its authorized agencies, it is required to submit registration certificate and store details in addition to above.
 - g. The earnest money deposit of Rs.20,000/- (Rs. Twenty thousand only) through a demand draft / pay order in favour of MMTC Limited payable at New Delhi
2. The rates quoted in the Financial Bid should be both in words and figures in prescribed format (Part – 2) only, exclusive of taxes.

The tender documents containing the Terms & Conditions, list of material can be downloaded from 17-08-2018 at 1400 hours from MMTC's website www.mmtclimited.com or www.eprocure.gov.in. The bid complete in all respects to be submitted as per terms and

conditions contained in the tender document in two ***envelopes (Technical and Financial bid separately)*** bearing the name and address of the bidders. Both the envelopes to be put inside another envelope, which should be sealed and superscribed “**TENDER FOR DISPOSAL OF UNSERVICEABLE MATERIAL**” with tender notice number should be dropped in Tender Box kept at Main Gate, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi latest by 3.00 pm on 24-08-2018.

(Subhash Bhasker)
Addl. General Manager (P&A)

TERMS & CONDITIONS

1. The material shall be removed from 2nd Floor of MMTC Limited at F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi.
2. To acquaint themselves about the material, the bidders are requested to meet Sh. Daniel Xalxo, Chief Manager at the above mentioned address on working days from 20-08-2018 to 23-08-2018 from 9.30 a.m. to 5.30 p.m. (Telephone No.011-23623955).
3. The successful bidder shall be required to follow all the labour laws, minimum wages act and other provisions for labour welfare applicable from time to time. Nothing extra shall be paid for the same.
4. The successful bidder shall clear the site after removing material in all respect to the entire satisfaction of the Chief Manager (Admn.).
5. All the dismantled and unserviceable material shall be removed outside the building by the contractor/bidder. Nothing extra shall be paid on this account.
6. The work shall be executed in close cooperation with the Chief Manager (Admn.).
7. The work shall be executed without any loss/damage to MMTC properties.
8. The contractor shall be fully responsible for safety of his workers and in case any accident / mishap, the entire responsibility will be on the contractor.

TERMS OF PAYMENT

- i) A copy of PAN and GST Number has to be submitted alongwith the tender documents.
- ii) The contractor shall have to deposit an EMD of Rs.20,000/- in the form of Pay Order / Demand Draft in favour of MMTC Limited payable at New Delhi on any nationalized Bank with technical bid. The bid shall not be opened unless EMD of required amount as mentioned above is enclosed.
- iii) The highest bidder shall have to deposit another Rs.50,000/- within two days after opening of the tender in the form of Pay Order/Demand Draft in favour of MMTC Limited payable at New Delhi on any nationalized bank, failing which EMD amount shall be forfeited.
- iv) The successful bidder / contractor shall deposit the balance amount after adjustment of EMD of Rs.20,000/- and Rs.50,000/- through DD in favour of MMTC Limited within three days from the date of acceptance of bid, failing which the entire amount of Rs.70,000/- already deposited will be forfeited.

- v) The applicable GST will be charged as per the rules on the unserviceable material, applicable at the time of the auction of the material.
 - vi) The contractor shall be allowed to take out the material only after making the payment in full as at (iii) above.
10. All the material to be disposed of, can be inspected at site before submitting the bid.
 11. The contractor shall arrange for safety provisions as per ISI recommendations, CPWD Code and instructions issued from time to time.
 12. The contractor shall indemnify MMTC against the claim for compensation arising out of negligence.
 13. The validity of the bid will be 30 days from the date of opening of the tender.
 14. The material shall be disposed of on "AS IS WHERE IS BASIS" in one single lot.
 15. The scraps have to be segregated, weighed, loaded and moved by the successful bidder at their own cost.
 16. The rate of each item should be quoted on per kilogram basis.
 17. The successful bidder should bring their own vehicle, measuring platform, manpower and any other materials needed to segregate, weigh, pack, load and move the materials.
 18. While removing the material, the successful bidder should provide a detailed duly signed with information about the number of scrap materials, its components details, weight of the components and total valuation amount.
 19. The weighing and valuation of scraps should be made only in the presence of Committee of MMTC Limited.
 20. Bidders cannot withdraw their offer once it is submitted to MMTC, Limited, New Delhi
 21. EMD of unsuccessful bidder will be returned within a reasonable period.
 22. EMD of the successful bidder will be refunded after completion of the contract.
 23. The tender should be submitted in the Tender Box kept at Main Gate of MMTC Limited, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi on or before 24-08-2018 upto 1500 hours and will be opened on 24/08/2018 at 1530 hours in the presence of the tenderer, whoever wishes to be present.

24. MMTC reserves the right to accept or reject the offer without assigning any reason thereof.
25. The successful bidder will have to remove all the material by 31-08-2018 of deposit of balance amount as indicated in Sl. No. 9(iii). Staking/disposal of any material within the par free of 1 KM from MMTC Limited, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi will not be allowed. In case the material is not removed within the above said period, it will attract liquidated damage @ Rs.2,000/- per day.
26. Under Public Procurement Policy for Micro & Small Enterprises (MSEs), a minimum 20% share out of the total procurement of goods and services by Central Ministries/ Departments /Public Sector Undertakings are to be made from MSEs. Further out of 20% target of annual procurement from MSEs, a sub-target of 4% is earmarked for procurement from MSEs owned by Scheduled Cast (SC)/Scheduled Tribes (ST) entrepreneurs. Preference will be given to firms registered with the Ministry of MSME.

PART – 1
TECHNICAL BID

- 1) Tenderer Name:
- 2) Name of the Partner / Proprietor :
- 3) Tenderer Address with Telephone, Fax and E-mail:
- 4) PAN of the tenderer (Attach copy):
- 5) Registration No. of the tenderer (GST No.)
(Attach copy)
- 6) EMD Details: DD / Pay Order No: _____, Dated: _____, Amount Rs.20,000/-.

Signature:.....

Name:.....

Seal:.....

DATED:.....

PART – 2

FIANCIAL BID

SUB : Disposal of Unserviceable Material

Description of Items	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
Disposal of Unserviceable material (as per list enclosed)	01	Lot		
Total :				

Amount in Words: _____

The rates should be excluding applicable taxes.

ANNEXURE-A
PRICE BID FOR THE DISPOSAL OF SCRAPS

S.NO.	TYPE OF SCRAP	RATE/KG
1.	IRON	
2.	WOOD	
3.	PACKING MATERIAL	
4.	ALUMINIUM	
5.	BRASS	
6.	PLASTICS	
7.	GLASS	
8.	TABLE	
9.	CHAIR	
10.	OTHERS	