



**MMTC Limited,
Delhi Regional Office
F 8-11, Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi-110055**



TENDER NO: MMTC/DRO/SANCHI/FAB/2016-18/01

TENDER FOR EMPANELMENT OF FABRICATORS FOR SILVERWARE

MMTC Limited invites interested fabricators to apply for Empanelment for fabrication of 'Sanchi' brand silverware in 92.5% purity. Empanelment is for fabrication of,

- A. **Corporate Orders :-** Silver plates/trophies (ranging between 50 and 500 grams each under our Corporate Orders). Corporate orders of approx. 1 MT may be placed during the year.
- B. **In-house Sanchi Ware :-** Silverware like bowls, images, thalis, and other gift items for our annual event--Festival of Gold--and other Exhibitions during the year. In-House Orders of approx. 2-3 MT may be placed during the year.

However, for (A) and (B), orders shall only be placed by MMTC depending on its requirement of particular quality, quantity and value, and decision by MMTC in this regard shall be final and binding.

Tender form can be downloaded from www.mmtclimited.com or www.eprocure.gov.in till 1200 noon on 28th June 2016.

Interested fabricators/manufacturers may submit the duly filled in form attached herewith along with all relevant documents required as mentioned in a closed cover super-scribed with "TENDER NO: MMTC/DRO/SANCHI/FAB/2016-18/01". The cover should reach through registered post/courier/hand delivered in our tender box placed at ground floor at MMTC Limited, F-8-11 Jhandewalan Flatted Factory Complex, Rani Jhansi Road, Jhandewalan New Delhi - 110055. An EMD of Rs. 1 lakh is payable for empanelment as fabricator.

Important Dates

Submission Start Date - 10th June, 2016 (1330 hrs)

Submission End Date - 01st July, 2016 (1600 hrs)

Also, it may be noted that this empanelment of fabricators/manufacturers will be valid from 1st July, 2016 to 30th June, 2018 and may be extended as per Company's discretion. All empanelled fabricators will be allowed to participate in price/financial bid from time to time for fabrication of various silverware and any other fabrication/ job work/service required in future.

**(D S Yadav)
Sr Manager(Sanchi)**

MMTC/DRO/SANCHI/FAB/2016-18/01

SIGNATURE OF FABRICATOR

(On the Letter Pad of Applicant)

Application Form for Empanelment of Fabricators for MMTC's Silverware-Sanchi - 2016-18

Dated: _____

To,
The General Manager,
MMTC Limited,
F 8-11, Flatted Factories Complex,
Rani Jhansi Road, Jhandewalan,
New Delhi-110055

Dear Sir,

With reference to your advertisement dated _____ inviting applications for empanelment of Fabricators for Silverware, we submit our expression of interest for your consideration. The profile of the Firm/Company is as follows:

A	Name and address of the company/firm (along with duly attested copies of registration certificates in support of manufacturing unit). Also state legal constitution of the company/firm	
B	Name & Addresses of Proprietors/Partners/Directors	
C	Contact Nos. (Mobile and landline) (mandatory)	
D	Email ID (mandatory)	
E	Facilities available in the unit: (Put a tick mark) 1. Melting / Rolling / Embossing / Cutting / Polishing 2. Other facilities _____ 3. Production capacity per annum _____ 4. Actual quantity fabricated in last 3 years _____	
F	Details of EMD of Rs.1,00,000/- (Rs. One Lac only) which will be returned to applicants in case of non-empanelment. During the empanelment period i.e. 2016-18, withdrawal of EMD by the party will lead to disqualification of party from empanelment for the remaining part of the period. (Bidders who have already furnished EMD in last tenders also need to furnish the EMD. They can submit a letter for refund of their previous EMDs)	DD/BC no. _____ Dt _____ Bank _____ _____
G	Agree to abide by the terms and conditions of Fabricator's agreement and sign it when required.	

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SIGNATURE OF FABRICATOR

H	Agree to furnish Performance Guarantee or Bank Guarantee/Cash guarantee in equal amount totaling 110% of the value of Silver supplied to you for fabrication. The same has to be kept with MMTC till the successful supply of fabricated material. These amounts will not earn any interest.	YES / NO
I	PAN no. along with copy of PAN Card, CST/VAT Registration Certificate.	
J	Names of the Government/PSUs/Private Organizations for whom we have fabricated silverware in the past 3 years along with value, fabrication charges earned and other relevant documents. (All parties must have relevant experience for at least 3 years). <i>THE PARTY SHOULD NOT HAVE BEEN BLACK-LISTED BY ANY GOVT AGENCY/MMTC.</i>	
K	Name and Address of Bank and account number	
L	Whether already doing business with MMTC. If so give details.	
M	Any other relevant information	

We hereby declare that all the information furnished in this application is true to best of my/our knowledge and in case any information in this application form is found to be false or incorrect at any time, this shall entail automatic cancellation of my/our application and forfeiture of EMD / Performance Guarantee besides rendering me/us liable for any other legal action(s) at the discretion of MMTC Limited.

We also understand that MMTC has the sole right to empanel one or more fabricators for the above and also award work order/fabrication contract to any of the fabricator, one or more. We agree not to contest any decision of MMTC in regard to empanelment of fabricator(s) and placement of orders.

Thanking you,

Yours Faithfully
For _____

Name: _____
Designation: _____

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SIGNATURE OF FABRICATOR

Enclosed:

1. Registration certificate/License of manufacturing Unit.
2. EMD of Rs 1,00,000/- (Rupees One Lac only) by banker's cheque or DD in favour of MMTC Limited
3. Copy of PAN Card VAT&CST Regd. of the firm. (Duly attested by public notary)
4. Copies of Income tax returns and balance sheet of the firm for last three years (duly attested by chartered accountant)
5. Documents in support of fabrication work for Government/PSU's/private organizations during last three years (Job order/Bills and statement of account duly attested). A certificate should also be furnished to the effect that the party has not been blacklisted by any Govt agency/MMTC in the past.
6. Bank Certificate issued by Branch Manager of the Bank.
7. Photos of Directors/Partners/Proprietors