

## ANNEXURE – I

### OFFER FOR CLEARING THE CARGO OF MMTC - SCHEDULE OF WORK -

MMTC imports NF Metals like Tin, Zinc and Lead ingots, Nickel Squares, Silicon etc out of which Tin, Lead and Zinc are packed with steel strips in bundles of 1 MT and Nickel square is packed in drums of 200/250/400 Kgs and Silicon in Jumbo Bags (HDPE) of one Ton. While quoting, the nature of handling of the products mentioned is to be taken into account. Before quoting the parties are advised to visit the CWC Godown at Ambattur and CFS, Balmer Lawree to their choice. MMTC cargo is coming under 1 BL to 10 BLs. MMTC will allow 3 customs working days for clearance of the cargo after handing over the documents.

PARTICULARS OF WORK	RATE (INR)
<p>1. Intimating M M T C about the arrival of Vessel and its status basing on prior information given for filing IGM in the name of MMTC's Buyers. Then to Collect the Shipping Documents from M M T C Office</p> <p>2. Informing M M T C about a) any discrepancies in the documents given time to time and b) additional documents if any required for clearance well in advance</p> <p>3. Preparation of Bill of Entry, Filing with Customs EDI, Assessment, Audit, &amp; Payment of Duty</p> <p>4. Arranging DEPB License as and when required and verifying the authenticity of the same before submission to Customs. DEPB License Registration &amp; Debiting if any to the customer account at actuals.</p> <p>5. Arranging Inspection &amp; Clearance of Customs.</p> <p>6. Arranging (a) Delivery Order from the steamer agents after submitting Original Bill of Lading, (b) informing the steamer</p>	<p>I. (A) OFFER RATES 1 FCL CONTAINS 1 BL TO 10 BL (EXCLUDING TRANSPORTATION CHARGES FROM BALMER LAWRIE CFS TO CWC, AMBATTUR) :</p> <p>a) 01BL for 20/25 Mts Rs. b) 02 BLs for 20/25 Mts Rs. c) 03 BLs for 20/25 Mts Rs. d) 04 BLs for 20/25 Mts Rs. e) 05 BLs for 20/25 Mts Rs. f) 06 BLs for 20/25 Mts Rs. g) 07 BLs for 20/25 Mts Rs. h) 08 BLs for 20/25 Mts Rs. i) 09 BLs for 20/25 Mts Rs. j) 10 BLs for 20/25 Mts Rs.</p> <p>Plus applicable taxes</p> <p>The service charges will be apportioned based on no. of BL</p> <p>(B): DO CHARGES &amp; CFS CHARGES: These charges will be apportioned based on quantity in MTs.</p> <p>Plus taxes as applicable.</p>

agents about the HSS details and making proper amendments in the documents, (c) obtaining necessary delivery order, plot letters, etc. (d) necessary Container movement agreement in Non Judicial paper binding on CHA and movement of containers, FCL and Multiple BL cargo, from Port to CFS within the free time, if delivery is not made from the port and (e) making payments for all the charges and obtaining proper Bills / receipts for payments.

7. Weighment of cargo before delivering to our customers and M M T C. If any shortage is there immediate information to M M T C official as well as Customers and co-ordination with the Surveyor as nominated by the Insurance Company at the time of destuffing and delivery. CHA should use/arrange Electronic weighing machine at CFS in case of Tin, Zinc, Copper and Nickel Squares.

8. Sealing of the Nickel Drums by Gas welding (to Quote Separately)

9. Fastening the bundles with suitable steel strips in case the original steel strips are broken/damaged (to Quote separately)

10. Co-ordinating with Shipping Line for movement of multiple BL cargo from Port to our CFS within the free period of the vessel. Proper Bills/receipts from the shipping line to be produced for proof of payment - within the scope of Shipping charges to be claimed.

11. After Clearance of the cargo from the Port or CFS the movement of the same to our C W C godown at Ambathur Industrial Estate (SIDCO) and CWC handling i.e. unloading and stacking the same in the godown.

## II. TRANSPORTATION CHARGES FROM BALMER LAWRIE CFS TO CWC, AMBATTUR :

- a) 1 Mt - Rs. :
- b) 2 Mts – Rs. :
- c) 3 Mts – Rs. :
- d) 4 Mts – Rs. :
- e) 5 Mts – Rs. :
- f) 6 Mts – Rs. :
- g) 7 Mts – Rs. :
- h) 8 Mts – Rs. :
- i) 9 Mts – Rs. :
- j) 10 Mts – Rs. :

k) FCL of 20/25 Mts – Rs. :

Plus taxes as applicable.

Note : If the number of BLs are more than one for the quantity moved to godown, then the transportation charges for the total quantity only will be considered for settlement of transportation charges and not the BL wise quantity.

The rate quoted for the above mentioned will include clearance of cargo involving the following activities:

Form & Stamps; Customs documentation; Customs assessment; Audit; Licence debiting; Opening & Repacking for customs inspection; Expenses port / CFS / CWC documentation expenses; Port / CFS / CWC handling; Delivery expenses; Local transportation from CFS to CWC, Ambattur including return of empty container to streamer agent yard; Service charges and service tax.

III.  
DEPB Licence Registration &  
Debiting Licence per Licence

<p>12.If the Cargo is delivered at our Godown along with Container, the Empty Container to be returned to the steamer agents yard in time after de-stuffing the cargo. Delay if any in returning the empty container after clearance will be to the account of CHA only.</p> <p>13.Returning all post clearance documents along with CHA Bills and enclosures within three days from the date of clearance.</p> <p>14. Customs - Duty, Fine / penalty (if any), DEPB Licence charges, (if applicable), Port charges, CFS charges, Storage charges, Steamer agents charges, Container movement charges from Port to CFS, Insurance survey charges for both FCL and Multiple BL cargo will be re-imbursed by M M T C on production of proper bills and receipts. Any other statutory charges approved by M M TC officials well in advance supported by Bills / Receipts will be re-imbursed.</p>	<p style="text-align: right;">Rs. :</p> <p>IV. Sealing of Nickel Drums by Gas welding.</p> <p style="text-align: right;">Rs. :</p> <p>V. Fastening the bundles with suitable Steel strips.</p> <p style="text-align: right;">Rs. :</p>
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**MMTC LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISES)**  
**REGIONAL OFFICE, CHENNAI HOUSE, 6, ESPLANADE**  
**CHENNAI 600 108**  
**Telephone : 25343162 / 25340831 ; Fax : 25340528**

**Date :**

**EXPRESSION OF INTEREST FOR CLEARING OF NON FERROUS METALS FROM  
CHENNAI CUSTOMS TO MMTC GODOWN**

Expression of interest is invited from established Customs House Agents having adequate experience and registered with customs for clearing of Non Ferrous Metals from the Customs at Chennai to its godown. The details of job specifications, transportation and the general terms and conditions are given in Annexure – I. The GODOWN includes, the godown situated inside and outside the Harbour premises both at originating and destination stations.

Annexure-I should be duly filled in and placed in a **sealed envelope** superscribed **‘QUOTATION FOR CLEARING OF NON-FERROUS METALS AND OTHER METALS’** addressed to **THE ADDL. GENERAL MANAGER (NFM).** The sealed envelope accompanied by a covering letter from the tenderer giving details of experience along-with Annexure – I duly signed as a token of the acceptance of the terms and conditions should reach by Registered Post to **THE ADDL. GENERAL MANAGER (NFM),MMTC LIMITED, No. 6, Esplanade, Chennai House, Chennai – 600108, latest by 1500 hrs on 03.03.2016** alongwith a **crossed DD / Pay Order for an amount of Rs.10,000/-**(Rupees Ten thousand only) towards Earnest Money Deposit drawn in favour of MMTC Limited, Chennai. Expressions of interest without EMD are liable to be rejected.

The EMD shall be refunded to the unsuccessful bidders. The EMD of the successful bidder shall be adjusted against the security deposit of Rs. 50,000/- (Rupees Fifty thousand only) and the balance amount of security deposit is to be remitted by way of DD / pay order only on their signing the formal contract. If the successful bidder fails to undertake the work the EMD will be forfeited besides being responsible for damages / losses suffered by MMTC on that score.

The EMD and security deposit shall not carry any interest.

Conditional offer will not be considered.

The successful bidder will have to sign a formal contract with the Corporation stipulating the above conditions. The period of contract shall be one year from the date of allotment of work.

Offers which do not comply with the terms and conditions of the tender notice are liable to be rejected.

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The tenders will be opened at 1600 Hrs on 03.03.2016 at the office of the Corporation at Chennai House, No. 6, Esplanade, Chennai 600 108 in the presence of those CHAs or their representatives who may be desirous of witnessing the opening of tender.

The Corporation reserves the right to accept or reject any tender without assigning any reason whatsoever or to accept and award the work to more than one CHA in whole or in part.

For further clarification please contact NFM Division (Ph. No. 25343162).

The offer shall remain valid and open till 1500 Hrs on 03.03.2016.

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**AGM (NFM)**

To :

The CHA