



**Tender NO. MMTC/GWH/USED ITEM /SALE/2021-22/01 dated 30-11-2021**

MMTC Limited, A Government of India Enterprises, Camp Office at Flat No 31,32 & 33, 7 B Allenby Road, Kolkata, PIN-700020 (herein after called the MMTC) invites Sealed Tender for **sale of used items on "As is where as basis with no compliant basis"** on the terms and conditions as below :

Filled-up signed bids and tenders should be submitted in sealed envelope super-scribed with the 'TENDER FOR SALE OF USED ITEMS AT Guwahati, Tender No. MMTC/GWH/USED ITEM /SALE/2021-22/01 dated 30-11-2021, Name and address of the bidder and shall be addressed to " SR. MANAGER ( P & A ) , CAMP OFFICE , MMTC LIMITED, Camp Office at Flat No 31,32 & 33, 7 B Allenby Road, Kolkata, PIN-700020". The bidder(s) are required to submit their sealed tender on or before 22-12-2021 by 15:00 Hrs.

**TERMS AND CONDITIONS ARE AS FOLLOWS:**

1. Product: Various used items:
2. Description of used item: Details are given at Annexure-I
3. Inspection of Items : The interested bidders may inspect the items – available at Block No V, Housefed Office Complex at Beltala, Basistha Road, Dispur, Guwahati – 6 for which they will have to contact Ms Nuzhat Salam, Sr Manager, within 10 days from the date of this Tender( Email; nuzhatsalam@mmtclimited.com).
4. Delivery: Ex – Guwahati
  - a) Before taking delivery of items from, Successful bidder shall arrange for scraping/packing at their own cost under prior intimation to MMTC Kolkata.
  - b) Lifting time- Four working days from the date of issuance of Letter of Acceptance (LOA).
  - c) Loading and Transportation shall be borne by the successful bidder.
  - d) The successful bidder shall arrange labours and pay Lifting charges/Loading charges/labour related charges and other expenses directly.
  - e) All Items shall be delivered on "as is where is basis with no compliant basis"
  - f) Delivery Challan shall be issued by MMTC accordingly.
5. Validity: Bids must remain valid 30 days from the date of opening of price bid.
6. **Mode of Sale:** –Ex- MMTC Camp Office, Kolkata
7. **EMD:** The Earnest Money Deposit (EMD) of Rs.10,000/- (Fifteen Ten Thousand only) in the form of Demand Draft / Banker's Cheque favoring MMTC Limited, payable at

Kolkata or transfer online to MMTC Account No. 10308090583, State Bank of India, IFS Code SBIN0014407. The EMD of unsuccessful bidder shall be refunded after 7 working days from the date of Sale Order issued to successful bidder. No interest on EMD amount is applicable.

For successful bidder, EMD amount shall be kept as Security Deposit and shall be refunded on completion of lifting of the entire materials as per tender terms and conditions. No interest on security deposit is applicable. If successful bidder fails to lift materials as per the tender terms and conditions the Security deposit shall be forfeited by MMTC.

8. **PRICE:** Price to be quoted in Rupees as per Bid Format at **Annexure II**. All taxes and duties are on the account of buyer as applicable.
9. **Payment Terms:** MMTC shall issue Letter of Acceptance (LOA) to the successful bidder. The successful bidder shall make payment within three working days from the issuance of Letter of Acceptance (LOA).
10. **Title and Risk** – MMTC shall retain title and ownership of the material until issuance of D.O upon receipt of the final amount including interest, if any, from the party.
11. **Award of Contract** – MMTC shall award the contract to the successful bidder (H1). Letter of Acceptance (LOA) shall be issued to the successful bidder detailing the terms of the tender.

**12. MODE OF SUBMISSION OF TENDER:**

The bidders(s) shall submit offer in the Tender Box in one sealed envelope containing the followings:

1. Signed and stamped tender documents.
2. Copy PAN Card.
3. Copy GST registration certificate if any.
4. The price bid for SALE of USED ITEMS as per Annexure-II.
5. Bids shall submit at following address.

**SENIOR MANAGER  
(P & A),  
CAMP OFFICE, MMTC LIMITED,  
FLAT No 31,32 & 33  
7 B ALLENBY ROAD  
KOLKATA-700 020**

Incomplete offer shall be rejected and/or offers received after the closing time and date shall not be accepted.

**13. DUE DATES:**

**Last date for submission of Bids : 22-12-2021 15:00 Hrs (IST)**  
**Opening of Technical Bids : 22-12-2021 15:30 Hrs (IST)**

#### **14. GENERAL CONDITIONS**

- Bidders have to bid for the all the items as per list.
- MMTC shall confirm the acceptance of price to the highest bidder (H1) but reserves the right to cancel the bids at any stage. The highest bidder shall be made payment to MMTC within three (3) days from the date of letter of acceptance (LOA).
- In the event of non execution or non lifting of entire quantity by the successful bidder. MMTC reserves the right to sell the material to H2 bidder and so on.
- A Surveyor / Agent may be appointed by MMTC at its discretion to monitor and supervise the delivery of goods to the successful bidders.
- MMTC reserves the right to modify and amend the terms & conditions and announce the same at any time before the tender concludes. Announcements during the tender by facts including announcement of any additional conditions or correction in the tender including quantity are binding on the bidder.
- MMTC reserves the right to accept or reject any or all tenders or to re-tender at MMTC's sole discretion without assigning any reasons. Incomplete offer or offers received after the closing time and date shall not be accepted.
- In case any bidder(s) participates in this tender and who had earlier not fulfilled our previous tender terms and conditions, such bidder(s) are disqualified from participating in this tender. In case such bidder(s) submit their bids, the same shall not be considered by MMTC.

15. **Cancellation of Contract** – If the successful bidder(s) fail to fulfill their contractual obligations for reasons other than Force Majeure, MMTC shall be entitled at their option to cancel the contract and recover the damages in addition to forfeiture of EMD. MMTC shall not be liable to any risks and costs, whatsoever, consequent upon such cancellation of the contract.

#### **16. FRAUD PREVENTION POLICY:**

Commitments of the Bidder(s) / Contractor(s) / Buyer(s) / Vendor(S) :The Bidder(s) / Contractor(s) / Buyer(s) / Vendor(S) shall be bound to take all measures necessary to prevent Fraud and Corruption while dealing with MMTC. They agree and undertake to observe the principles/ provisions as laid down in "Fraud Prevention Policy" of MMTC (full text of which is available on MMTC's website at [www.mmtclimited.gov.in](http://www.mmtclimited.gov.in) during their participation in the tender process, during the execution of contract and in any other transaction with MMTC.

(a) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not, directly or through any other person or firm, offer, promise or give or otherwise allow any of MMTC's employees any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

(b) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

- (c) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not commit or allow any employees of MMTC to commit any offence under the relevant provisions of IPC/Prevention of Corruption Act; further the Bidder(s)/Contractor(s) Buyer(s)/Vendor(S) will not use improperly or allow any employee(s) of MMTC, for purposes of competition or personal gain, or pass onto others , any information or document provided by MMTC as per of the business relationship, including information contained or transmitted electronically.
- (d) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not instigate third persons to commit offences/activities outlined in Fraud Prevention Policy or be an accessory to such offences.
- (e) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) if in possession of any information regarding fraud/suspected fraud, hereby agree and undertake to inform MMTC of same without any delay.

(2) Disqualification from tender process and exclusion from future contracts: If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of this Clause, above or "Fraud Prevention Policy" of MMTC in any other form such as to put their reliability or credibility in question, MMTC other than taking recourse available under law, shall be entitled to disqualify the Bidder(s)/ Contractor(s) Buyer(s)/ Vendor(S) from undertaking any transaction with MMTC and/or declare the bidder(s)/contractor(s) ineligible to be awarded a contract either indefinitely or for a stated period of time.

(3) Damages: If MMTC has disqualified the Bidder(s) from the tender process prior to the award or during execution according to this Clause, MMTC shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Security Deposit.

#### **17. HOLIDAY-LISTING:**

Notwithstanding anything contained in this agreement, MMTC's policy for Holiday-Listing of an Agency mutatis mutandis applies to this agreement and in the event, the agency(s) while discharging its obligations under the Agreement or otherwise, come(s) within the ambit of the said policy, MMTC at its sole discretion reserves the right to suspend/discontinue dealing or take any curative measures with the agency(s) in accordance with the policy in force.

#### **18.FORCE MAJEURE**

During continuance of the Contract, the MMTC shall not be held liable or responsible for any loss, claims or demand of any nature whatsoever, and shall not be deemed in breach of the contract because of any delay or failure in observing or performing any of the conditions or provisions in whole or part thereof, if such delay or failure is caused by or arises out of any circumstances whatsoever beyond Agency's control including (but without limiting the generality of the foregoing) declared or undeclared war, hostility, civil commotion, quarantine, sabotage, blockade, revolution, police action, riots or disorders, embargoes or trade restrictions of any sort, Government or quasi Government action, acts of God, fire, flood, earthquakes, storms, tides or tidal waves, explosion, accident, radiation, strike, lockouts, or other disputes or epidemic.

1. If by reason of any cause beyond the control of Agency there is any curtailment or suspension of services, then MMTC shall be excused from the obligations to that extent and MMTC shall not be bound to arrange delivery/ services by way of hiring or otherwise from other sources.

2. If the operation of such conditions continues to exceed three month, either party shall have the right to refuse further performance of the agreement in which case neither party shall have the right to raise any claims/damages.
3. The party which is unable to fulfill its engagement shall immediately inform the other party of the existence and of the termination of the circumstances preventing the performance of their obligation.

**19.ARBITRATION :**

All dispute or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the rules of Arbitration of the Indian Council of Arbitration and governed by Arbitration and conciliation Act, 1996 and amendments thereof. The venue of the arbitration will be at Kolkata. The award made in pursuance thereof shall be binding to the parties.

**20.DISCLAIMER :**

MMTC may at its absolute discretion, shortlist, accept, disqualify, elect to abandon, reject any part or whole of the process without giving prior notice to the prospective party. MMTC reserves the right to cancel the Tender in totality without assigning any reason at any point of time. All information contained in this tender is issued bona fide.

**21.INDEMNITY :**

The Bidder shall keep MMTC indemnified at all times against any claims/ liabilities/ proceedings etc., from any third party or otherwise arising out/ or in connection with this Tender.

For any clarifications, interested bidders may please contact Ms Nuzhat Salam, Sr. Manager at mobile number 9830591221 and email id: [nuzhatsalam@mmtclimited.com](mailto:nuzhatsalam@mmtclimited.com).

Sr. Manager ( P&A)

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(Price Bid should be filled up in the letter head of Bidder)

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**ANNEXURE -II (PRICE BID FOR SALE OF USED ITEMS )**

1. Name of the Bidder:
2. Address:
3. PAN No.:
4. GST No.:
5. Contact Person:
6. Tel No.:
7. Fax No:
8. E-mail Address:

SI No	Mode of Delivery	Items	Price quoted in Rupees (excluding taxes)
1	Ex- Block No V, Housefed Office Complex at Beltala, Basistha Road, Dispur, Guwahati - 6	All Items as per ANNEXURE - I	Rs..... (Rupees.....)
2	Applicable GST	18%	Rs..... (Rupees.....)

**TOTAL(1+2):** Rs.....

We have carefully gone through the terms & conditions of the tender documents and hereby agree to abide by the same for the fulfillment of the contract.

**Date:**

**Signature of the Proprietor/bidder**

**Place:**

**With Stamp & Seal of the Firm**



## Annexure-I

**Tender NO. MMTC/GWH/USED ITEM /SALE/2021-22/01 dated 30-11-2021**

Sl No	Details of Items	Number of item
1	Godrej Table	02
2	Godrej Office chair	02
3	Godrej visitor chair	06
4	Godrej Almirah big	01
5	Godrej Almirah small	01
6	Godrej Locker	01
7	Computer Flat monitor	01
8	CPU	01
9	UPS	02
10	Computer Printer (HP)	01
11	Wooden Bed Single	02
12	Kurlon Mattress Single	02
13	Steel Almirah	02
14	Plastic Chairs	04
15	Plastic Table	01
16	Gas stove	01
17	Bed sheet	02
18	Pillow	02
19	Mosquito net	01
20	Kitchen utensil	One set