



E-Tender NO. MMTC/HYD/USED ITEM /SALE/2023-24/02 dated 07/11/2023

MMTC Limited, A Government of India Enterprises, Regional Office at #9-1-76 to 77/1/B,3rd Floor, Secunderabad-500 003 (herein after called the MMTC) invites Sealed Tender for **sale of used items on "As is where as basis with no compliant basis"** on the terms and conditions as below :

Filled-up signed bids and tenders should be submitted in sealed envelope super-scribed with the 'TENDER FOR SALE OF USED ITEMS AT Secunderabad, E - Tender No. MMTC/HYD/USED ITEM /SALE/2023-24/02 dated 07/11/2023, Name and address of the bidder and shall be addressed to "MANAGER (Admin) , Regional Office at #9-1-76 to 77/1/B,3rd Floor, Secunderabad-500 003 ". The bidder(s) are required to submit their sealed tender on or before 27.11.2023 by 17:30 Hrs. The Authorized Representatives of the bidders may witness the process, if desired so.

TERMS AND CONDITIONS ARE AS FOLLOWS:

1. **Product:** Various used items: (Systems related) Computers, Printers, UPS etc.,

2. **Description of used item: Details are given at Annexure-III**

3. **Inspection of Items :** The interested bidders may inspect the items during working days from Monday to Friday (09.30 to 17.30 Hrs) from 07.11.2023 to 27.11.2023 – available at MMTC Limited Regional Office at #9-1-76 to 77/1/B,3rd Floor, Secunderabad-500 003 they will have to contact Shri K.V. Prakash, Manager MMTC LIMITED Regional Office at #9-1-76 to 77/1/B,3rd Floor, Secunderabad-500 003 as per tender terms (Email;-kvprakash@mmtclimited.com , Mobile No.: 8879459827

4. **Delivery: Ex – Secunderabad, office.**

- a) Before taking delivery of items from our Secunderabad office, Successful bidder shall arrange for scraping/packing at their own cost under prior intimation to MMTC Secunderabad.
- b) Lifting time- **Six working days from the date of issuance of Letter of Acceptance (LOA).**
- c) Loading and Transportation shall be borne by the successful bidder.
- d) The successful bidder shall arrange labours and pay Lifting charges/Loading charges/labour related charges and other expenses directly.
- e) All Items shall be delivered on "as is where is basis with no compliant basis"
- f) Delivery Challan shall be issued by MMTC after receipt of 100% payment.

5. **Validity: Bids remain valid 30 days from the date of opening.**

6. **Mode of Sale/Delivery:** –Ex- MMTC Office, Regional Office at #9-1-76 to 77/1/B,3rd Floor, Secunderabad-500 003.

7. **EMD:** The Earnest Money Deposit (EMD) of Rs.10,000/- (Ten Thousand only) in the form of Demand Draft / Banker's Cheque favoring MMTC Limited, payable at Secunderabad or transfer online to MMTC Ltd., SBI Secunderabad Branch, Current Account No.52097336362 ,IFS Code



SBIN0000916. The EMD of unsuccessful bidder shall be refunded to successful bidder. No interest on EMD amount is applicable. For successful bidder, EMD amount shall be kept as Security Deposit and shall be refunded on completion of lifting of the entire materials as per tender terms and conditions. No interest on security deposit is applicable. If successful bidder fails to lift materials as per the tender terms and conditions the Security deposit shall be forfeited by MMTC.

8. PRICE: Price to be quoted in Rupees as per Bid Format at **Annexure II**. All taxes and duties are on the account of buyer as applicable.

9. Payment Terms: MMTC shall issue Letter of Acceptance (LOA) to the successful bidder. The successful bidder shall make 100% including applicable taxes within three working days from the issuance of Letter of Acceptance (LOA).

10. Title and Risk – MMTC shall retain title and ownership of the material until issuance of D.O upon receipt of the final amount including interest, if any, from the party.

11. Award of Contract – MMTC shall award the contract to the successful bidder (H1). Letter of Acceptance (LOA) shall be issued to the successful bidder detailing the terms of the tender.

12. Green channel disposal certificate: The successful bidder needs to submit a certificate stating that all the electronic/computer items will be disposed through Green Channel, as per the Govt. Standards/ norms.

13. MODE OF SUBMISSION OF TENDER:

The bids(s) shall submit offer in the Tender Box in one sealed envelope containing the followings:

1. Signed and stamped tender documents.
2. Name of the owner/proprietor /Director of the firm.
3. Copy of PAN Card.
4. Copy of Adhaar Card
5. Bank A/c details duly certified by the banker
6. Copy of GST registration certificate if any.
7. The price bid for SALE of USED ITEMS as per Annexure-III.
8. Bids shall submit at following address.

**MANAGER(Admin),
#9-1-76 to 77/1/B,
3rd Floor,SD Road,
Secunderabad-500 003.**

Incomplete offer shall be rejected and/or offers received after the closing time and date shall not be accepted.

14. DUE DATES:



Last date for submission of Bids : 27/11/2023, 16:30 Hrs (IST)

Opening of Bids : 28/11/2023, 11:30 Hrs (IST)

Any bidder willing to participate in the tender opening process, may attend directly or depute their representative through proper authorization on their letter head with signatures in original clearly stating the name of firm, person, designation and his signatures.

15. GENERAL CONDITIONS

- Bidders have to bid for the all the items as per list.
- MMTC shall confirm the acceptance of price to the highest bidder (H1) but reserves the right to cancel the bids at any stage. The highest bidder shall be made payment to MMTC within three (3) days from the date of letter of acceptance (LOA).
- In the event of non execution or non lifting of entire quantity by the successful bidder. MMTC reserves the right to sell the material to H2 bidder and so on.
- MMTC reserves the right to modify and amend the terms & conditions and announce the same at any time before the tender concludes. Announcements during the tender by facts including announcement of any additional conditions or correction in the tender including quantity are binding on the bidder.
- MMTC reserves the right to accept or reject any or all tenders or to re-tender at MMTC's sole discretion without assigning any reasons. Incomplete offer or offers received after the closing time and date shall not be accepted.

16. Cancellation of Contract – If the successful bidder(s) fail to fulfill their contractual obligations for reasons other than Force Majeure, MMTC shall be entitled at their option to cancel the contract and recover the damages in addition to forfeiture of EMD. MMTC shall not be liable to any risks and costs, whatsoever, consequent upon such cancellation of the contract.

17. FRAUD PREVENTION POLICY:

Commitments of the Bidder(s) / Contractor(s) / Buyer(s) / Vendor(S) :The Bidder(s) / Contractor(s) / Buyer(s) / Vendor(S) shall be bound to take all measures necessary to prevent Fraud and Corruption while dealing with MMTC. They agree and undertake to observe the principles/ provisions as laid down in "Fraud Prevention Policy" of MMTC (full text of which is available on MMTC's website at www.mmtclimited.gov.in during their participation in the tender process, during the execution of contract and in any other transaction with MMTC.

- (a) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not, directly or through any other person or firm, offer, promise or give or otherwise allow any of MMTC's employees any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- (b) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (c) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not commit or allow any employees



of MMTC to commit any offence under the relevant provisions of IPC/Prevention of Corruption Act; further the Bidder(s)/Contractor(s) Buyer(s)/Vendor(S) will not use improperly or allow any employee(s) of MMTC, for purposes of competition or personal gain, or pass onto others , any information or document provided by MMTC as per of the business relationship, including information contained or transmitted electronically.

- (d) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) shall not instigate third persons to commit offences/activities outlined in Fraud Prevention Policy or be an accessory to such offences.
- (e) The Bidder(s)/Contractor(s)/Buyer(s)/Vendor(S) if in possession of any information regarding fraud/suspected fraud, hereby agree and undertake to inform MMTC of same without any delay.

(2) Disqualification from tender process and exclusion from future contracts: If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of this Clause, above or "Fraud Prevention Policy" of MMTC in any other form such as to put their reliability or credibility in question, MMTC other than taking recourse available under law, shall be entitled to disqualify the Bidder(s)/ Contractor(s) Buyer(s)/ Vendor(S) from undertaking any transaction with MMTC and/or declare the bidder(s)/contractor(s) ineligible to be awarded a contract either indefinitely or for a stated period of time.

(3) Damages: If MMTC has disqualified the Bidder(s) from the tender process prior to the award or during execution according to this Clause, MMTC shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Security Deposit.

17. HOLIDAY-LISTING:

Notwithstanding anything contained in this agreement, MMTC's policy for Holiday-Listing of an Agency mutatis mutandis applies to this agreement and in the event, the agency(s) while discharging its obligations under the Agreement or otherwise, come(s) within the ambit of the said policy, MMTC at its sole discretion reserves the right to suspend/discontinue dealing or take any curative measures with the agency(s) in accordance with the policy in force.

18.FORCE MAJEURE

1. During continuance of the Contract, the MMTC shall not be held liable or responsible for any loss, claims or demand of any nature whatsoever, and shall not be deemed in breach of the contract because of any delay or failure in observing or performing any of the conditions or provisions in whole or part thereof, if such delay or failure is caused by or arises out of any circumstances whatsoever beyond Agency's control including (but without limiting the generality of the foregoing) declared or undeclared war, hostility, civil commotion, quarantine, sabotage, blockade, revolution, police action, riots or disorders, embargoes or trade restrictions of any sort, Government or quasi Government action, acts of God, fire, flood, earthquakes, storms, tides or tidal waves, explosion, accident, radiation, strike, lockouts, or other disputes or epidemic.
 2. If by reason of any cause beyond the control of Agency there is any curtailment or suspension of services, then MMTC shall be excused from the obligations to that extent and MMTC shall not be bound to arrange delivery/ services by way of hiring or otherwise from other sources.
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3. If the operation of such conditions continues to exceed three month, either party shall have the right to refuse further performance of the agreement in which case neither party shall have the right to raise any claims/damages.
4. The party which is unable to fulfill its engagement shall immediately inform the other party of the existence and of the termination of the circumstances preventing the performance of their obligation.

19.ARBITRATION :

All dispute or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by arbitration in accordance with the rules of Arbitration of the Indian Council of Arbitration and governed by Arbitration and conciliation Act, 1996 and amendments thereof. The venue of the arbitration will be at Kolkata. The award made in pursuance thereof shall be binding to the parties.

20.DISCLAIMER :

MMTC may at its absolute discretion, shortlist, accept, disqualify, elect to abandon, reject any part or whole of the process without giving prior notice to the prospective party. MMTC reserves the right to cancel the Tender in totality without assigning any reason at any point of time. All information contained in this tender is issued bona fide.

21.INDEMNITY :

The Bidder shall keep MMTC indemnified at all times against any claims/ liabilities/ proceedings etc., from any third party or otherwise arising out/ or in connection with this Tender.

Manager(Admin)



(Price Bid should be filled up in the letter head of Bidder)

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ANNEXURE –II (PRICE BID FOR SALE OF Computers,Printers,UPS etc)

- 1. Name of the Bidder:**
- 2. Address:**
- 3. PAN No.:**
- 4. GST No.:**
- 5. Contact Person:**
- 6. Tel No.:**
- 7. Fax No:**
- 8. E-mail Address:**

Sl No	Mode of Sale/Delivery	Items		Amount (Rs)
1	Regional Office at #9-1-76 to 77/1/B,3 rd Floor, Secunderabad-500 003	All Items as per ANNEXURE - III	Price quoted excluding GST	Rs..... (Rupees.....)
2	GST /Taxes as applicable			Rs..... (Rupees.....)

TOTAL INCLUDING GST (1+2): Rs.....(Rupees.....)

We have carefully gone through the terms & conditions of the tender documents and hereby agree to abide by the same for the fulfillment of the contract.

Date:

Signature of the Proprietor/bidder

Place:

With Stamp & Seal of the Firm



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ANNEXURE –III

L No	Details of items	Number of items
1	UPS APC 300 UX + batteries	1
2	UPS LIBERT GXT MT + batteries	1
3	UPS APC 6 KVA + batteries	1
4	UPS 600 VA	1
5	HP Compaq/Dx2280	6
6	IBM Thinkcentre	3
7	HP Pro/ HP Compaq	9
8	HP 110-016 in	3
9	DELL VOSTRO 3900 4 GB	4
10	Sony Vio Laptop	1
11	Wipro Line Printer	1
12	HP Laserjet 1015/1020/1007/1505/1320n	10
13	Video Conferencing System [Panasonic- HD Video Communication Unit,Video Camera,Microphone], Display Unit-LG	1
14	CC TV Camaras & DVD	1