



**Tender Reference Number: MMTC/MUM/SYSTEMS/COMPUTER PURCHASE/2015-16/1**  
**Dated: 11/03/2016**

***For Supply of Desktop Computers and Software under buyback***

**At**

***Systems Division, 2<sup>nd</sup> Floor, Regional Office Mumbai,  
MMTC Limited, MMTC House, Plot C-22, Block 'E', Bandra Kurla Complex, Bandra (East),  
Mumbai - 400051***

**INVITATION FOR TENDER OFFER**

MMTC Limited invites sealed tender offers from eligible vendors and their authorised distributors/resellers/dealers for supply of Desktop Computers with related accessories and software as per the **technical specifications and details given in Annexure-A** below.

The copy of tender document may be downloaded from website <http://www.mmtclimited.gov.in> and <http://www.eprocure.gov.in>

Corrigendum to this Tender, if any, shall be published in the above mentioned websites only.  
The details are as given below:

Tender Reference	<b>MMTC/MUM/SYSTEMS/COMPUTER PURCHASE/2015-16/1 Dated 11.03.2016</b>
Technical Bid	<b>As per Annexure -A</b>
Commercial Bid	<b>As per Annexure –B</b>
Start Date for Tender document download	<b>11.03.2016 , 17.00 Hrs., Friday</b>
Last Date and Time for receipts of tender offers	<b>18.03.2016, 15.00 Hrs., Friday</b>
Bid Opening	<b>18.03.2016, 15.30 Hrs., Friday</b>
Bid Validity	<b>60 days</b>
Address for tender submission in sealed envelope	<b>MMTC Limited, MMTC House, Plot C-22, Block 'E', Bandra Kurla Complex, Bandra (East), Mumbai - 400051</b>
Address for Communication	<b>Mr. Manoj Basak Chief Manager (Systems) MMTC Limited, MMTC House, Plot C-22, Block 'E', Bandra Kurla Complex, Bandra (East), Mumbai - 400051</b>
Contact Telephone Numbers	<b>Phone: 022-26570744, 022-61214526/61214599</b>

The offer shall be typed or printed and all the pages should be numbered, signed by the authorized official. Contact details, Contact person, email id and phone no. of the authorized signatory of offers must be clearly mentioned.

## **TERMS AND CONDITIONS OF THE TENDER**

### **1. Eligibility Criteria: -**

1. The vendor must be an OEM or authorised distributor/dealer/retailer/reseller/partner of the OEM.  
Authorisation letter as of date from OEM is required to be submitted along with the bid.
2. The Bidder company/company's/service provider should be registered in India. Certificate of Incorporation, Copy of PAN, Service Tax Registration (CST/LST as applicable), Copies of Articles of Association & Bye laws (in case of registered firms) and certificate of registration (in case of registered co-operative societies), Partnership deed (in case of partnership firm) should be submitted.
3. The Bidder company/firm should be financially sound i.e., it must have made profits in each of last three financial years. (Copy of Audited financial statements, CA Certificate and directors' reports for 2014-15, 2013-14, 2012-13 years should be enclosed).
4. The Bidder company should have successfully supplied desktop computers to at least Two (2) organizations. (Copy of Work Orders are required to be submitted along with the bid).
5. The Bidder company/firm should have at least one branch offices(s) at Mumbai for 100% system support services.
6. The bidder should not have been blacklisted by any PSU/Govt Deptt. (Undertaking in this regard has to be submitted).

### **2. Delivery and Installation:-**

The complete Equipment/items ordered should be delivered and installed within **Four (4) week from the date of purchase order.** If the system is not delivered and installed by the mutually agreed date of delivery, MMTC reserves the right to cancel the purchase order.

### **3. Penalty for delay:-**

For any delay in installation and commissioning of the ordered items, MMTC Limited will charge penalty @ 0.5% of the order value per week or part thereof, subject to a maximum of 10%.

### **4 Warranty: - Three years onsite warranty comprehensive.**

### **5. Payment Terms: -**

MMTC Limited will make 100% payment through e-payment mode on installation/configuration of equipment and on submission of duly signed installation report of MMTC officials.

5.1 For ensuring e-payment, the service provider would complete all formalities in regard to payment through electronic mode.

5.2 The payment shall be made after deducting necessary taxes applicable, if any.

## **6 Others:-**

- i. No upward revision of price will be acceptable even if any duty structure or tax structure changes or there is fluctuation in rupee dollar rates.
- ii. Vendors will pass on to MMTC all fiscal benefits arising out of reductions in Government levies, viz. Sales Tax, Excise Tax, Excise Duty, Customs Duty and Octroi
- iii. Technical specifications for the products are as per ANNEXURE-A.
- (iv) Price for the items should be quoted inclusive of all the taxes/VAT/octroi and taxes applicable and should be clearly specified.
- (v) The offer must be made in Indian Rupees only, all costs should be given in Figures and Word

## **7. Indemnity**

Vendor shall indemnify, protect and save MMTC against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the equipment supplied by him.

## **8. Publicity:-**

Any publicity by the vendor in which the name of MMTC is to be used should be done only with the explicit written permission of MMTC Limited.

## **9. Force Majeure:-**

The Force Majeure condition may include but not limited to Fires, explosions, floods, earthquakes, strikes, mobilization, wars, Acts of God, Acts of Government, etc.

The contract delivery period may be extended in case of Force Majeure condition. In order to be able to obtain an extension to the contract delivery period, the supplier shall promptly notify MMTC advising the existence of such an event, not later than two weeks of such event happening and produce the necessary documents such as a certificate of Chamber of Commerce or any other competent authority indicating the scope; of such an event, and its impact on the performance of the contract and establish that such an event is not attributable to any failures on its part

## **10. Arbitration:**

All disputes or difference whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or the breach thereof shall be settled by reference to arbitration by a sole arbitrator to be nominated by the Chairman & Managing Director (CMD) of MMTC Limited. The award made in pursuance thereof shall be binding on both parties. The venue of arbitration shall be New Delhi.

MMTC reserves the right to accept/reject any or all of the offers without assigning any reason whatsoever.

(On Company's Letter head)

**Annexure-A**

**Tender Reference Number: MMTC/MUM/SYSTEMS/COMPUTER PURCHASE/2015-16/1 dated 11/03/2016**

**Technical Specifications**

**Warranty: Three years Onsite warranty comprehensive.**

**1. Desktop Computer - Quantity 8 (eight)**

SI No.	Item Description	Make	Qty
1.	Desktop PC – Item no. 34 as per DGS&D rate contract	HP / DELL	8 (Eight)

These machines will be purchased under buyback mechanism and the following is the specification of the machines which will be offered for buyback

SI No.	Machine Type	Qty being offered for buyback
1.	IBM Net Vista 6824-42A (P4/Celeron, 1.70/2.40 GHz, 512 MB RAM, CD-ROM, 40 GB HDD, license WIN XP), CRT Monitor	5 (Five)
2.	HCL Infiniti (P4, 1.50/2.00 GHz, 512 MB RAM, CD-ROM, 40 GB HDD, license WIN XP), CRT Monitor	3 (Three)

**2. Microsoft Office 2013 standard version licensed software – Quantity 8 (eight)**

**Authorized Signatory**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Stamp:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

(On Company's Letter head)

**Tender Reference Number: MMTC/MUM/SYSTEMS/COMPUTER PURCHASE/2015-16/1 dated 11/03/2016**

**ANNEXURE –B**

**1. Commercial Bid**

S. No.	Item Description/ Brand name	Qty. in Nos (A)	Unit Price in Rs. (B)	Taxes in Rs. (C)	Total Unit Price in Rs. D=B+C	Grand Total Price in Rs. D*A
1.	Desktop PC – Item no. 34 as per DGS&D rate contract, Make – HP/DELL	8 (Eight)				
2.	Microsoft Office 2013 Standard version licensed software	8 (Eight)				

**2. These machines will be purchased under buyback mechanism and the following is the specification of the machines which will be offered for buyback**

SI No.	Machine Type	Qty being offered for buyback	Buyback Price per unit
1.	IBM Net Vista 6824-42A (P4/Celeron, 1.70/2.40 GHz, 512 MB RAM, CD-ROM, 40 GB HDD, license WIN XP), CRT Monitor	5 (Five)	
2.	HCL Infiniti (P4, 1.50/2.00 GHz, 512 MB RAM, CD-ROM, 40 GB HDD, license WIN XP), CRT Monitor	3 (Three)	

**Grand Total Price (Total purchases les buyback):**

In Figures:

---

In Words:

---

**Authorized Signatory**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Stamp:** \_\_\_\_\_

**Dated:** \_\_\_\_\_