



F-8 – 11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road,
New Delhi-110 055 (INDIA)
Phone No. 011-23623955/23529188/23533277
CIN: L51909DL1963GOI004033

TENDER No.MMTC/DRO/ADMN/AIR CONDRS/2015-16 _Dated:17th JULY, 2015

Bid Submission Start Date & Time	:	20-07--2015 (1000 hours)
Bid Submission Closing Date & Time	:	03-08-2015 (1700 hours)
Bid Opening Date & Time	:	04-08-2015 (1100 hours)

SUB : Tender for purchase of Room Air Conditioners

MMTC LIMITED, Delhi Regional Office, New Delhi invites sealed tenders under two-bid system from reputed firm/manufacturers/authorized dealers /retailers for the purchase & installation of 15 Nos. of Window Air Conditioners and 2 Nos. Split Air Conditioners (i.e. Make – Voltas, O-General, Hitachi, Napoleon etc.) for MMTC LIMITED, Delhi Regional Office, F-8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi - 110055.

Tender documents containing detailed terms and conditions can be downloaded from MMTC's website www.eprocure.gov.in and www.mmtclimited.gov.in

The interested agencies are required to submit the technical and financial bid separately as per Annexure I (Technical Bid) and Annexure-II (Financial Bid). The bids in Sealed Cover-I containing "Technical Bid and EMD" and Sealed Cover- II containing "Financial Bid" should be placed in a third sealed cover superscripted "Tender for Purchase of Room Air Conditioners".

The Technical Bid must accompany with an EMD of amount Rs 15000/- in the form of Demand Draft in favor of MMTC Limited, New Delhi.

The bid in sealed envelope may be dropped in the Tender Box Kept at the main entry of MMTC LIMITED, Delhi Regional Office, F8-11, Jhandewalan Flatted Factories Complex, Rani Jhansi Road, New Delhi – 110055 between 1000 hrs to1700 hrs on all days from 20-07-2015 onwards. The last date of submission of bid is at 1700 hrs on 03-08-2015.

The Technical Bid shall be opened in MMTC, Delhi Regional Office, New Delhi at 1100 hrs on 04-08-2015 in the presence of such bidders or their duly authorized representatives, who may like to attend. Financial bids of only those firms will be considered who are short-listed on the basis of the Technical Bid.

TERMS AND CONDITIONS

1. The tenderer shall have to furnish the offer in two separate envelopes, clearly Mentioning Envelop No.1 "Technical Bid for Air Conditioners" and Envelop No. 2 "Financial Bid for Air Conditioners".
2. Both the envelopes must indicate the description of the tender and then both should be placed together in one sealed cover, indicating "Purchase of Room Air Conditioners".
3. The quotation shall be sealed in an envelope. The technical bid and financial bid will be opened on due dates as mentioned in the tender document.
4. The tenders, which are received late by the purchaser, will be ignored. Further, the purchaser does not accept any liability and responsibility for the tenders in case the same are not properly sealed & marked.
5. The firm participating in the tender will be required to deposit an account payee bank draft/banker's cheque of Rs. 15,000/- for Air Conditioners being the Earnest Money Deposit, in favour of "MMTC Limited" payable at New Delhi and to enclose the same with the Technical Bid.
6. Earnest Money in any other form shall not be accepted and the tender would be summarily rejected. The earnest money shall be returned back to the unsuccessful bidder without any interest. However, the successful bidder's EMD will be refunded without any interest after 2 months on successful completion of the contract.
7. Quotation / offer shall remain valid for acceptance for a period not less than 30 days after the specified date of opening of the offer.
8. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods & services as specified in the above requirement, without any change in the unit price or other terms & conditions.
9. The purchaser will evaluate and compare the quotations, which are substantially responsive i.e. which are properly prepared & signed and meet the required terms, conditions, specification etc. The purchaser will award the contract to the supplier(s), whose quotation will be determined to be technically competent and offered the best evaluated price.
10. Delivery of goods: Delivery/Erection/ installation and commissioning are to be completed within 15 days from the date of issue of purchase order, failing which the purchase order would be cancelled automatically and the EMD shall be forfeited.
11. The air conditioners along with accessories supplied must be covered with a minimum guarantee/warranty period of one year. Further, the warranty if any on the compressor offered by the manufacturer will be valid beyond the period of above one year.

12. Payment: The payment will be released to the supplier on satisfactory installation of air conditioners within 15 working days of receipt of supplier's invoice, provided the invoice and the accompanying documents are in order.
13. In the event of any dispute, the court of Delhi shall have exclusive jurisdiction to adjudicate any dispute.
14. Notwithstanding the above, MMTC reserves the right to accept or reject any quotation or annul the tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.
15. The EMD will stand forfeited if the successful bidder withdraws or on notifying the rates, refuses to accept the tender or violates any other terms & conditions of the tender.
16. Original Tender document duly stamped & signed on each page, as a token of acceptance of all terms and conditions laid down in *the tender document*.
17. MMTC reserves the right to cancel the contract at any point of time without assigning any reason whatsoever with the notice period of 30 days.

On letter head

Annexure - I

TECHNICAL BID

TENDER FOR PURCHASE OF AIR CONDITIONERS

1.	Name of Firm & Address/telephone/fax/mobile/email	
2.	Type of Firm:	
	Proprietary: Name of Proprietor	
	Partnership: Name of Partners	
	Company: Name of Directors	
	Others: Name of Owners/Principal Officials	
3.	Main Business activity of Firm/Partnership Company/Authorised Dealers	
4.	Date of Registration of Firm/Partnership/Company/ Authorised Dealers	
5.	Annual Turnover	
6.	Air Conditioners supplied/installed at least two PSUs/Govt. Deptts.	
7.	Bank Account Number/Banker's Name/Branch Address	
8.	Income Tax/PAN No.	
9.	Service Tax No.	
10.	EMD of Rs. 15,000/- Banker's cheque/DD No. Date.	

Signature with date

Name

Designation

Stamp

On letter head

Annexure - II

FINANCIAL BID
TENDER FOR PURCHASE OF AIR CONDITIONERS

Sr. No.	Brand Name	Rate for 2 Ton Window AC Per Unit (Rs.)	Rate for 1.5 Ton Window AC Per Unit (Rs.)	Rate for 1.5 Ton Split A/C per Unit (Rs.)	Rate for Buy-Back of Old AC of any brand Per Unit (Rs.)	Remarks if any
1.	Hitachi					
2.	Voltas					
3.	O General					
4	Napoleon					
5.	Voltage Stabiliser – 5KVA					

Signature with date

Name

Designation

Stamp