



**CORE-1, SCOPE COMPLEX, 7, INSTITUTIONAL AREA, LODHI ROAD,
NEW DELHI – 110 003 TELEPHONE NO: 011-24381343**

REQUEST FOR PROPOSAL (RFP)

Tender is invited in a sealed envelope super scribing TENDER NO. MMTC/CO/COMP/CCTV/06-07/1097/8 dated 11-April-2017 for “Comprehensive Annual Maintenance Contract for existing CCTV Surveillance System installed at MMTC Limited, SCOPE Complex, Lodhi Road, New Delhi since 2007”

Tender no. & date	MMTC/CO/COMP/CCTV/06-07/1097/8 dated 11-April-17
Earnest Money	Rs. 1,000/- (Rs. One Thousand only) favoring MMTC Limited New Delhi. EMD to be deposited along with Technical Bid
Cost of Tender Document	NIL
Last Date and Time of submission of tender	Up to 12:00 hrs on 2 nd May 2017 (Tuesday).
Validity Of Offer	90 days from the date of opening of the price bid
Completion Period	One year
Date and Time for Tender Opening	12:15 hrs. on 2 nd May 2017 (Tuesday).
Contact Person for Further Communication	Praveen Kr Srivastava Manager (Systems), MMTC Limited, Core-I, Scope Complex, 7 Institutional Area, Lodi Road, New Delhi – 110003. Tel No: 011- 24381343/24381483 e-mail: praveen@mmtclimited.com

SECTION I

1.0 ELIGIBILITY CRITERIA

a) At least 3 years' experience in doing similar business viz., sales, installation and maintenance of CCTV surveillance Systems

b) Should have minimum average turnover of Rs.10.0 Lac per year during the last 3 years (i.e. 2013-2014, 2014-15 and 2015-16). (Proof to be attached).

c) The bidder must be an Indian entity and registered in India as a partnership/proprietorship/Company under the Companies Act (2013).

(Relevant supporting documents i.e. Copy of Certificate of Incorporation issued by Registrar of Companies, Article & Memorandum of Association/partnership deed, PAN Card., VAT/ Service Tax registration certificate to be submitted).

d) Should not have been blacklisted by any PSU / Govt. Department (a self-certification is required)

e) The Bidder company/firm should have at least one branch offices(s) at NCR/Delhi/New Delhi for 100% support services.

Supporting document(s) to be enclosed for above or else bids will be rejected

2.0 MMTC reserves the right to accept or reject any quotation, and to annul the quoting process and reject all quotations, at any time prior to the award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected Company/Firm or Company/Firms on the grounds for the Purchaser's action.

SECTION II

1.0 SCOPE OF WORK AND SERVICE

- A. The service provider should agree to maintain systems and peripherals as listed at clause no.G.
- B. The service provider shall provide service from 9:30 AM to 5:30 PM, Monday to Saturday, to keep the equipment in good working order. The repair works shall be carried out at the location of the equipment except in exceptional circumstances when the equipment or any component may be required to be taken out for repairs in workshop at no extra cost to MMTC.
- C. Comprehensive service includes labor, parts, freight, and transportation etc, taxes, duties and levies on spare parts.
- D. Maintain the systems inventory details in proper manner.
- E. Scheduled Preventive Maintenance (PM) once in Four Months. Service Provider would maintain the Job Card for the PM. The PM Job Card has to be signed by the owner of the equipment & the designated System Officer.
- F. Unscheduled, on call corrective and remedial maintenance service to set right the malfunctions of the system. This includes replacement of unserviceable parts. The parts replaced will either be a new part or equivalent in performance to new part. Whether defective item/components are to be replaced or repaired shall be at the sole discretion of Service Provider.
- G. Comprehensive maintenance for the following equipments installed in MMTC Limited, Scope Complex New Delhi.

S.No	Description of Goods	Qty
1	High Resolution Camera	06
2	Vari Focal Lens	03
3	IR Camera Day/Night	02
4	Digital Video Recording 8 CH DVR with 1000 GB HDD	01
5	14 MV Color Monitor	02
6	RG S9 Coaxial Cable (approx.)	700M
7	2 Core Power Cable (approx.)	700M
8	PVC Pipe (approx.)	300M

SECTION III

INSTRUCTIONS, GENERAL AND SPECIAL TERMS & CONDITIONS TO BIDDERS

1.0 Definitions:

- (a) “The Purchaser” means MMTC Limited
- (b) “The Bidder” means the individual or firm or Service provider who participates in this tender and submits its bid.
- (c) “The Supplier” means the individual or firm supplying the services under the contract.
- (d) “The Services” means all the services and/or other materials, which the Supplier is required to supply to the Purchaser under the contract.
- (e) “The Purchase Order” means the order placed by the Purchaser on the Supplier signed by the Purchaser including all attachments and appendices thereto and all documents incorporated by reference therein. The purchase order shall be deemed as “Contract” appearing in the document.
- (f) “The Contract Price” means the price payable to the Supplier under the purchase order for the full and proper performance of its contractual obligations.

2.0 General

2.1 The Tender shall be submitted in two parts

(i) **Technical Bid**

(ii) **Financial Bid**

2.2 MMTC reserves the right to revise or alter the scope of work before acceptance of any bid. In case the services offered deviates from the scope of services as described in this RFP, the Bidder should describe unambiguously in what respect and to what extent the services offered by him differs from our specification even if the deviation is not very material.

3.0 Cost of Bidding

3.1 The bidder shall bear all costs associated with the preparation and submission of the offer and MMTC shall in no case be responsible or liable for such costs regardless of the result of the tendering process.

4.0 The Bid Documents

4.1 The services required, bidding procedures and contract terms are prescribed in the Bid Documents. The Bid Documents include:

- (a) Notice Inviting Tender (Section I)
- (b) Scope of Work (Section-II)
- (c) Instructions, General conditions & Special Conditions to the Bidders (Section III)
- (d) Technical Bid – Bid Particulars (Form A1)
- (e) Technical Bid – Technical – Compliance Statement for Eligibility Criterion (Form A2)
- (f) Technical Bid – Technical - Terms and conditions as agreed. (Form A3)
- (g) Financial Bid - Commercial for AMC of Computers and Peripherals (Section IV)
- (h) Performance Guarantee Performa (Annexure-I)

The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid Documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.

5.0 Documents to be enclosed with the Commercial Bid: -

5.1 The Bidder shall respond to Sections IV.

5.2 The Prices quoted in the Commercial Bid should be inclusive of all taxes, duties, and expenses payable to any party or Government. **Statements such as “Taxes as applicable” will not be entertained.**

5.3 The Technical and Commercial bids will be opened in the presence of the authorized representative of the bidder. The person intending to attend the opening should bring authorization letter for the same from the company.

6.0 Clarification of Bid Documents

6.1 Any bidder requiring any clarification of the bid documents may notify MMTC in writing or by email within one week of date publishing of tender.

7.0 Amendments of Bid Documents

7.1 MMTC reserves the right to make revisions or amendments to the tender documents prior to the closing date of the tender. Such revisions or amendments shall be announced by an addendum or addenda. In such case, the addendum shall include an announcement of the new closing date set for the submission of offers, if any.

7.2 The amendments shall be notified on www.mmtclimited.com and www.eprocure.gov.in and these amendments will be binding on bidders.

7.3 In order to afford the prospective dealers reasonable time to take the amendments into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids suitably.

8.0 BID PRICES

8.1 The bidder shall give the total composite price inclusive of all levies & taxes, packing, forwarding, freight and insurance etc. The basic unit price and all other component of the price need to be individually indicated against the services/services it proposes to supply under the contract. Prices of incidental services should also be quoted. The offer shall be firm in Indian Rupees. No Foreign exchange will be made available by the purchaser.

8.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

8.3 The unit prices quoted by the bidder shall be in sufficient detail to enable the purchaser to arrive at prices of services offered.

8.4 “DISCOUNT, if any, offered by the bidders shall not be considered unless they are specifically indicated in the price schedule. Bidders desiring to offer discount shall therefore modify their offers suitably while quoting and shall quote clearly net price taking all such factors like discount, free supply, etc. into account”.

8.5 The prices stated shall also include all rights (if any) of patent, registered design or trade mark and the bidder shall be responsible against all claims, whatsoever, in this respect.

8.5 No increase, decrease, discount, reduction or any other change in the prices or conditions shall be acceptable after opening of the Bids.

9.0 Period of validity of bids:

9.1 The bidders shall hold valid their bids for 90 days from the date of bid opening. In exceptional circumstances, prior to the expiry of the original bid validity period, MMTC may request the bidders for a specified extension of the period validity of bid. The request and the response thereto shall be made in writing. A bidder may refuse the request for extension without forfeiting his Bid Security. A bidder agreeing to the request shall not be permitted to modify his bid, but required to extend the validity correspondingly.

10.0 Format, signing and marking of bids:

10.1 The Bid shall be typed or printed and **all the pages numbered** consecutively and shall be signed by the bidder or a person or persons duly authorized to bind the

bidder to the contract. **All pages of the original bid, except for un-amended printed literatures, shall be signed by the person or persons signing the bid. The Technical and Commercial bids submitted shall be sealed properly.**

10.2 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case such corrections shall be signed by the person or persons signing the bid.

10.3 The envelope shall be addressed to the Purchaser at the following address:

Praveen Kr Srivastava
Manager (Systems),
MMTC Limited, Core-I,
Scope Complex, 7 Institutional Area,
Lodi Road, New Delhi – 110003.
Tel No: 011- 24362200/1343
E-mail: praveen@mmtclimited.com

11.0 Submission of bids:

- 11.1 MMTC may, at its discretion, extend this deadline for the submission of bids by amending the Bid Documents in accordance with Clause 7 in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 11.2 Bid submitted by FAX/TELEX will not be accepted. Postal delay in submission will not be condoned.

12.0 Late bids:

12.1 Any bid received by MMTC after the deadline for submission of bids prescribed by the Purchaser pursuant to Clause 13, shall **be rejected and returned unopened to the bidder.**

13.0 Award of contract:

13.1 MMTC shall consider placement of Work Orders on those bidders whose offers have been found technically, commercially and financially acceptable and whose services have been validated.

14.0 Acceptance of Bid:

14.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to the award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Purchaser's action.

14.2 A Technical Committee may be constituted to scrutinize/finalize the Contract. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.

15.0 Issue of Letter of Intent/ Advance Purchase Order:

15.1 The issue of a Letter of Intent/ Advance Purchase Order shall constitute the intention of the Purchaser to enter into the contract with the bidder.

15.2 The bidder shall within Seven (7) days of issue of the Letter of Intent/ Advance Purchase Order, give his acceptance along with performance guarantee in conformity with (Annexure-I) provided with the bid documents.

16.0 Signing of Contract:

16.1 The issue of Purchase Order shall constitute the award of contract on the bidder.

16.2 Upon the successful bidder furnishing the Performance Guarantee pursuant to Clause 19, the Purchaser shall discharge its bid security, pursuant to clause 10.

17.0 Annulment of award:

17.1 Failure of the successful bidder to comply with the requirement of Clause 20 shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the Purchaser may make the award to any other bidder at the discretion of the Purchaser or call for new bids.

18.0 Earnest Money: -

An Earnest Money of Rs. 1,000/- (Rupees One Thousand only) in form of a crossed banker's cheque, Bank Draft favouring "MMTC Limited" drawn on any 'Nationalized Bank or first class International Bank payable at Delhi/New Delhi be accompanied with the Technical Bid failing which the offer will not be considered. The said earnest money deposit will be refunded to unsuccessful bidders. Also the said earnest money deposit will be refunded to successful bidder on successful submission and its confirmation of Performance Bank Guarantee. Earnest Money Deposit should be deposited in physical form in a separate envelope before due date of submission. **The quotation furnished without EMD amount would liable to be rejected.**

MSME Exemption: - The bidder under MSME category as per Govt. Of India Guidelines is exempted from submission of EMD. The bidder must submit a valid certificate from the authorized issuing authorities in physical form in a separate envelope.

19.0 Inspection of Site:

19.1 The Purchaser shall have the right to inspect the infrastructure of the Bidder pursuant to Form A-1.

20.0 Prices:

20.1 (a) Prices charged by the Supplier for services performed under the contract shall not be higher from the prices quoted by the Supplier in his Bid.

20.2 (a) Price once fixed will remain valid for the period of contract. Increase and decrease of taxes and other statutory duties will not affect the price during this period.

21.0 Changes in Work Orders:

21.1 The purchaser may, at any time, by a written order given to the Bidder, make changes within the general scope of the contract in any one or more of the following.

- i. The services to be provided by the Supplier.

22.0 Termination:

Either Party may terminate the contract for cause if the other Party breaches this contract or is in default of any of the provisions thereof, or for any other reason specified herein, by giving a written notice of termination to the Party in breach or default of the contract, not less than thirty (30) days before such termination as to become effective, and such termination shall become effective on the date specified in the said notice unless such breach or default shall be corrected within fifteen (15) days of the giving of such notice of termination or within such longer period of time for correcting the breach or default as may be mutually agreed in writing for that purpose

23.0 Set Off

Any sum of money due and payable to the supplier (including security deposit refundable to him) under this work order may be appropriated by MMTC and set off against any claim of MMTC.

24.0 Performance Bank Guarantee (on Rs 100 Stamp Paper)

- 24.0.1 The successful bidder is required to submit a Performance Guarantee as per Purchaser's prescribed Performa on an appropriate value of stamp paper within a period of 30 days from the date of written notification of award to be made to the Bidder, calculated at the rate of ten percent (10%) on the work order value.
- 24.0.2 This will be issued by a scheduled commercial bank other than Co-operative bank or Gramin bank. The bank must have net worth of at least Rs. 500 crore and capital adequacy ratio of 9%.
- 24.0.3 Keeping in view their net worth/NPS/Profitability, bank Guarantees issued by Nainital Bank Ltd and Dhanlaxmi Bank shall also not be accepted.
- 24.0.4 In case of Performance Guarantee from a foreign bank branch situated outside India, the Bank Guarantee must be issued through any of the Indian Scheduled Commercial Bank, other than co-operative bank or Gramin bank or Nainital Bank or Dhanlaxmi Bank, preferably in the city where MMTC's office is located, fulfilling the criteria of net worth and Capital Adequacy Ratio as above.
- 24.0.5 Performance Guarantee shall be valid until the termination of the warranty period. All expenses, commissions and interests related to issuance and surrendering of the Performance Guarantee, accrued to the Bank, shall be at the sole cost of the bidder. The bidder, who has caused and delivered the Performance Guarantee, shall not be entitled to put forth any accrued interests thereon. The Performance Guarantee amount shall be available, if invoked, at the counters of bank in New Delhi within banking hours on the date of presentation.
- 24.0.6 **Performance Bank Guarantee shall be acceptable only from such Banks who provide independent confirmation of Performance Bank Guarantee to our Auditors**

Failure of the successful bidder to comply with the above requirements shall constitute a sufficient ground for the annulment of the award and forfeiture of the EMD.

25.0 Contract Period

25.1 The contract between MMTC and vendor shall be valid for a period of one year from the date of acceptance of AMC contract by the successful bidder

25.2 This contract may be renewed further for period of 2 Years with same terms and conditions, provided MMTC is satisfied with the services of Service Provider or on the terms & conditions mutually agreed by MMTC and Service Provider. The Service Provider shall not have any objection regarding the third party hardware installation by MMTC during the contract period.

26.0 Terms of Payment

26.1 No advance payment in any case would be made.

26.2 Payment will be made on half yearly basis i.e. at the end of every six months, through e-payment only. For ensuring e-payment, the service provider would complete all formalities in regard to payment through electronic mode. As per E-Payment Performa (Annexure – II) attached, along with cancelled cheque copy & PAN Card.

26.3 The payment would be made against the invoice (in triplicate) mentioning the details of equipment that come in the maintenance.

26.4 The payment would be made after deducting necessary taxes applicable, if any.

26.5 Service Provider will have to submit a Bank Guarantee of 10% value of total annual AMC charges within one week of award of contract. The Bank Guarantee can be invoked at any stage of agreement in case Service Provider fails to deliver services to the satisfaction of MMTC.

The above payment terms would be strictly followed. Bidders are requested not to indicate their own payment terms.

27.0 Indemnity:

The Bidder shall at all times indemnify Purchaser, being unlimited with the time, against all claims which may be made in respect of the said work for infringement of any rights protected by patent registration, design or trade mark. In the event of any claim in respect of any alleged breach of a patent, registered design or trade mark being made against Purchaser, it shall notify to the Bidder and the Bidder shall at his own expense, either settle any such dispute or conduct any litigation that may arise, there from.

28.0 Force Majeure:

If at any time during the existence of this contract either party is unable to perform in whole or in part any obligations under this contract because of war, hostility, military operations, civil commotion, sabotage, quarantine, restrictions, acts of God and acts of Government(including but not restricted to prohibitions of

exports and imports), fires, floods, explosions, epidemics, strikes or any other labour trouble, embargoes, then the date of fulfillment of any obligations engagement shall be postponed during the time when such circumstances are operative. Any waiver/extension of time in respect of the delivery of any part of the project shall not be deemed to be waiver extension of time in respect of the remaining deliverables.

If operations of such circumstances exceed three months either party will have the right to refuse further performance of the contract in which case neither party shall have the right to claim eventual damages.

The party which is unable to fulfill its obligations under the present contract must within 15 days of occurrence of any of the causes mentioned in this clause shall inform the other party of the existence or termination of circumstances preventing the performance of the contract. Certificate issued by Chamber of Commerce or any other Competent Authority connected with the case shall be sufficient proof of the existence of the above circumstances and their duration.

29.0 Dispute Resolution:

i. Conciliation:

At the outset parties shall endeavor to resort to conciliation proceedings to reach an amicable settlement. The parties agree to attempt to resolve all disputes arising under the Agreement, equitably, in good faith and using their best endeavors. To this end, the parties agree to provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate discussions between them/their representatives or senior officers. This exercise may be conducted first.

ii. Arbitration:

In case conciliation proceedings do not fructify, arbitration shall be resorted. Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity of the breach thereof shall be settled by arbitration by a sole arbitrator to be nominated by Chairman and Managing Director(CMD) of MMTC. The provisions of Arbitration and Conciliation Act -1996 shall apply to such arbitration proceedings and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Delhi. The language of the arbitration shall be English.

iii. Exclusive Jurisdiction:

The parties hereto agree that any matter or issues arising hereunder or any dispute hereunder shall be subject to the exclusive jurisdiction of the courts of **Delhi only.**

30.0 Merger & Acquisitions

In case of mergers and acquisitions of Bidder Company, all contractual conditions and obligations shall automatically get transferred to acquiring company/entity and acquiring company must assume all the obligations of the contract till the end of the contract period.

31.0 Fraud Prevention

31.1 Commitments of Bidder(s) / Contractor (s) Buyers(s)/Vendor(s): The Bidder(s) / Contractor(s)/Buyer(s)/Vendor(S) shall be bound to take all measures necessary to prevent Fraud and Corruption while dealing with MMTC. They agree and undertake to observe the principles/provisions as laid down in “Fraud Prevention Policy” of MMTC (Full text of which is available with MMTC during their participation in the tender process, during the execution of contract and in any other transactions with MMTC.

- a. The bidder(s)/ Contractor (s)/Buyers(s) Vendor(s) shall not directly or through any other person or firms, offer, promise or give or otherwise allow any of MMTC’s employees any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b. The bidder(s)/contractor(s)/vendor(s) shall not enter with other bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c. The bidder(s)/contractor(s)/Buyers(s) Vendor(s) shall not commit or allow any employee of MMTC to commit any offence under the relevant provisions of IPC/Prevention of Corruption Act, further the bidder(s)Contractor (s) buyers(s) vendor(s) will not use improperly or allow any employee(s) of MMTC, for purposes of competition or personal gain or pass on the other, any information or documents provided by MMTC as part of the business relationship, including information contained or transmitted electronically.
- d. The bidder(s)/contractor(s)/buyer(s)/vendor(s) shall not instigate third persons to commit offences/activities outlined in fraud prevention policy or be an accessory to such offences.

- e. The bidder(s)/contractor(s)/buyer(s)/vendor(s) if in possession of any information regarding fraud /suspected fraud, hereby agree and undertake to inform MMTC of same without any delay.

31.2 Disqualification from tender process and exclusion from future contracts : If the bidder(s)/contractor(s) before award or during execution has committed a transgression through a violation of Clause above of “fraud prevention Policy” of MMTC in any other form such as to put their reliability or credibility in question, MMTC other than taking recourse available under law, shall be entitled to disqualify the Bidder(s)/Contractors(s)/Buyer(s) vendor(s) from undertaking any transaction with MMTC and/or declare the bidder(s)/contractor(s) ineligible to be awarded a contract either indefinitely or for a stated period of time.

31.3 **Damages:** If MMTC has disqualified the bidder(s) from the tender process prior to the award or during execution according to Clause 31.2, MMTC shall be entitled to demand and recover from the contractor liquidated damages or the contract value or the amount equivalent to Performance Bank Guarantee.

32.0 Delays in the bidder’s performance:

- (i) Delivery of the Services and performance of the activities mentioned in the Contract shall be made by the Bidder in accordance with the time schedule specified in the Contract and Scope of Work.
- (ii) Delay by the Bidder in the performance of its obligations shall render the Bidder liable to any or all of the following sanctions: -
 - (a) Invocation of its Performance Guarantee.
 - (b) Imposition of Penalty for server down time, and/or
 - (c) Termination of the Contract for default.

33.0 LIQUIDATED DAMAGES: -

The timely execution of contract is essence of the work order. In the event of service provider’s failure to deliver the services within the specified period, the liquidated damages are payable by them @ 2 % per week of the unexecuted order value subject to a maximum of total order value.

Technical Bid

FORM A1

BIDDER'S PARTICULARS

1.	Name of the Company/Firm/Sole Proprietorship	
2.	Registered office Address	
3.	Office for correspondence: Contact person's name Designation Address Telephone No/s, Mobile No. Fax No/s E-mail ID	

Technical Bid

FORM A2

Compliance Statement for Eligibility Criterion

S.No.	<u>Description</u>	<u>Compliance</u> <u>(Y/N)</u>	<u>Documents</u> <u>attached, if any</u>
1	At least 3 years' experience in doing similar business viz., sales, installation and maintenance of CCTV surveillance Systems		- do-
2	Should have minimum average turnover of Rs.10.0L per year during the last 3 years (i.e. 2013-14, 2014-15 and 2015-16). (Proof to be attached).		- do-
3	<p>The bidder must be an Indian entity and registered in India as a partnership/proprietorship/Company under the Companies Act (2013).</p> <p>(Relevant supporting documents i.e. Copy of Certificate of Incorporation issued by Registrar of Companies, Article & Memorandum of Association/partnership deed, PAN Card., VAT/ Service Tax registration certificate to be submitted).</p>		- do-
4	Should not have been blacklisted by any PSU / Govt. Department (a self-certification is required)		- do-
5	The Bidder company/firm should have at least one branch offices(s) at NCR/Delhi/New Delhi for 100% support services.		- do-

Technical Bid

FORM A3

TERMS AND CONDITIONS AS AGREED

Ref No. :- MMTC/CO/COMP/CCTV/06-07/1097/8

Our Company/Firm is agreeable to the terms and conditions of the RFP. A copy of the same duly signed by us is attached.

Signature:

Name:

Designation:

Company/Firm:

Date:

Place:

SECTION – IV

(Financial Bid)

Commercials for AMC of CCTV Surveillance System

S.No	Description of Goods	Make/Model	Qty	Unit Rate	Total Amount
1	High Resolution Camera	Samsung SDC-313A	06		
2	Vari Focal Lens	-	03		
3	IR Camera Day/Night	Samsung	02		
4	Digital Video Recording 8 CH DVR with 1000 GB HDD	Samsung DVR0804LE-L	01		
5	14 MV Color Monitor, Mouse	Dell/Samsung	02		
6	RG 59 Coaxial Cable (approx.)	Finolex, Deltron	700M		
7	2 Core Power Cable (approx.)	-	700M		
8	PVC Pipe (approx.)	-	300M		
	Add : Service Tax @ %				
	Gross Amount				

Costs should be indicated clearly.

1. The prices indicated by the bidder should be inclusive of all expenses.

ANNEXURE-I

PERFORMANCE BANK GUARANTEE (Rs. 100 stamp paper)

No.

Date

To
MMTC Limited
Core-I, Scope Complex
7. Lodhi Road
New Delhi – 11

1. WHEREAS, MMTC Limited, having its registered office at Core-1, SCOPE Complex, 7, Institutional Area, Lodi Road, New Delhi -110 003 India and one of its office at _____ (hereinafter called 'the MMTC') have entered into Contract No. _____ dated _____ (hereinafter called 'the CONTRACT) for _____ with M/s. (name) _____ address _____, (hereinafter called the 'XX')
2. AND WHEREAS the 'XX' under the CONTRACT is required to furnish a Security for the performance of the CONTRACT and MMTC has agreed to accept the Bank Guarantee in lieu of security deposit of the said sum of Rs. _____ (10% of the total **contract** value).
3. AND WHEREAS at the request of the 'XX', we, _____ Bank, _____ (address), hereby irrevocably and unconditionally guarantee and undertake to payment to the MMTC, immediately on demand upto and not exceeding the sum of Rs. _____ payable by the 'XX' in the event of failing to perform any or all their obligations under the CONTRACT. The decision of the MMTC that the 'XX' has failed to perform all or any of its obligations under the CONTRACT shall be conclusive, final and binding on us.

4. We, _____ Bank, undertake to pay the amount demanded by the MMTC not exceeding the sum of Rs _____ only without any demur, delay, protest and without any reference or recourse to the 'XX' notwithstanding any dispute raised by 'XX' in any suit proceedings relating there to pending before any court or tribunal our liability under these presents being absolute and unequivocal. The payment shall be made to the MMTC across the Counter of the bank on the same day of receipt of invocation of this Bank Guarantee.
5. NOTWITHSTANDING anything to the contrary contained hereinabove, liability under the Guarantee is restricted to Rs. _____.
Our Guarantee shall remain in force until _____ (_ date).
6. All your rights under the Guarantee shall be forfeited and we shall be relieved and discharged from all liability thereunder unless a claim under the Guarantee is made on our Bank in writing on or before _____ (expiry date).
7. Your Letter of Demand in writing may be presented to the Bank by Registered Post or in person and the same shall be binding on us.
8. This guarantee comes into force forthwith.
9. We further agree that MMTC shall have the fullest liberty without our consent and without effecting in any manner, our obligations hereunder to vary any of the terms and conditions of the delivery or extend time of performance by the said "XX" from time to time or to postpone for any time or from time to time, any of the powers exercisable by MMTC against the said "XX" and to forbear or enforce any part of the terms and conditions relating to the said CONTRACT and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said M/s "XX".

10. The liability of the Bank under this Guarantee shall be discharged on receipt of Rs. _____ only by MMTC.
11. We _____.(Bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of MMTC Limited in writing.
12. This guarantee will not be discharged due to change in the constitution of the Bank or the said 'XX'.
13. We have the power to issue this Guarantee in your favour under the Charter of our Bank and the undersigned has full power to execute this Guarantee under the Power of Attorney granted to him by the Bank.

SIGNED AND DELIVERED THIS _____ DAY OF _____ ,

Witness: 1.
2.

(Authorised Signatory)
With Seal & Signature

ANNEXURE-II

E-Payment Performa

Details to be furnished on Vendor/Customer Letter Head

Vendor Code

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The Banking/Account details are as furnished below:

We request you to give our payments by crediting our account directly by E-Payment mode as per account details given below. We hereby undertake to intimate MMTC in case of any change in particulars given below and will not hold responsible the company for any delay/default due to any technical reasons beyond company's control.

Vendor/Customer

- 1 Bank Account No.

- 2 RTGS/NEFT IFSC Code

[illegible]

- 3 Bank Name

[illegible]

- 4 Bank Branch Name

[illegible]

- 5 Branch code

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- 6 Account Type
(Saving/Current)(**SA/CA**)

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- 7 E-mail ID(if any)
Of Vendors

[illegible]

A blank cancelled cheque has been enclosed herewith

Thanking you,

Certified by Bank regarding Banking Details

(Vendor's Signature & Seal)

(Bank Seal & Signature of Bank official)