

MMTC LIMITED

NEW DELHI

Core No. 1, SCOPE Complex,
Lodhi Road, New Delhi – 110 003

No. MMTC/ADMN/CT/04/2013-14

Dated : 06.02.2014

NOTICE INVITING TENDER

**TENDER FOR REPAIR OF 70 KVA SERVO STABILIZER (OIL FILLED) FOR MMTC OFFICE AT CORE – 1,
SCOPE COMPLEX, NEW DELHI – 110 003.**

Sl. No.	Particulars	
1	Tender No.	No. MMTC/ADMN/CT/04/2013-14
2	Tender Fee	Rs. 500/- (Five Hundred Only)
3	Earnest Money Deposit (EMD)	Rs. 5000/- (Five Thousand Only)
4	Issue of Tender	From 06.02.2014 to 21.02.2014
5	Bid Opening Date	21.02.2014 at 1530 Hrs.
6	Repair to be done	Immediately
7	Last Date of Submission of Tender	21.02.2014 upto 1500 Hrs.

**Core No. 1, SCOPE Complex,
7 - Institutional Area, Lodhi Road,
New Delhi – 110 003**

MMTC LIMITED

NEW DELHI

Core No. 1, SCOPE Complex,
Lodhi Road, New Delhi – 110 003

No. MMTC/ADMN/CT/04/2013-14

Dated : 06.02.2014

SUB : TENDER FOR REPAIR OF 70 KVA SERVO STABILIZER (OIL FILLED) FOR MMTC OFFICE AT CORE – 1, SCOPE COMPLEX, NEW DELHI – 110 003.

MMTC Limited invite sealed quotations from reputed and experienced Companies for repair of 70 KVA stabilizer for MMTC Ltd., Core - 1, SCOPE Complex, New Delhi on the terms and conditions stipulated in this tender :

- 1) Sealed tenders in envelop with prescribed documents at S.No. 4 and EMD of Rs. 5,000/- (Rupees five thousand only) in the form of Demand Draft/Pay Order in favour of MMTC LIMITED and payable at New Delhi. The name and address of the bidders in bid should reach to the office of the General Manager (Admn.) at 2nd floor, Core – 1, SCOPE Complex, New Delhi on or before **1500 Hrs on 21.02.2014.**
- 2) The Tenderer should have atleast 03 years experience for repair of captioned stabilizer.
- 3) Earnest Money Deposit (EMD) : The bidder shall furnish an interest free Earnest Money of Rs. 5,000/- (Rupees five thousand only) by way of Demand Draft in favour of “MMTC LIMITED” payable at New Delhi. The bid security of the unsuccessful bidder will be discharged/returned subsequent to the award of Contract.
- 4) Self attested photocopies of the following documents are required to be enclosed with the BID complete alongwith EMD :
 - i) Performance/experience/completion certificates issued by the clients.
 - ii) Copy of PAN Card issued by the Income Tax Department.
 - iii) Copy of TIN/Service Tax registration, if applicable.
- 5) **Submission of Tenders :**
 - i) All interested service providers are requested to submit their Sealed **tenders in envelops** comprising “REPAIR OF 70 KVA SERVO STABILIZER (OIL FILLED)” with prescribed EMD & documents and bearing the name and address of the bidders in bid, should be dropped in the Tender Box kept in the office of the General Manager

(Admn.) on 2nd Floor, Core – 1, SCOPE Complex, New Delhi on or before 1500 Hrs. of 21stFebruary'2014,

- ii) Tender Document is available on the website of the MMTC Limited i.e. www.mmtclimited.com and <http://eprocure.gov.in> The intending bidders may download the tender document containing the terms and conditions and submit the same alongwith the Tender Document Fee of Rs. 500/- (Rupees five hundred only) non-refundable in the form of Demand Draft in favour of "MMTC LIMITED" payable at New Delhi.

NOTE : All the above documents from 4 (i) to 4 (iii) form the part of BID. The tenders submitted without EMD & the document shall be rejected.

- 6) Sealed tender should superscribe "REPAIR OF 70 KVA SERVO STABILIZER (OIL FILLED)".
- 7) Late/delayed tenders due to any reason, whatsoever, will not be accepted under any circumstances.
- 8) BID shall be opened at **1530 Hrs. on 21st February'2014** in the presence of tenderers who wish to be present on the date of opening.
- 9) The BIDS shall be scrutinized/verified by MMTC in terms of the tender.
- 10) The Earnest money of successful tenderer shall be retained and refunded without interest after successful completion of contract period. EMD of unsuccessful tenderers shall be refunded at the earliest.
- 11) The tenderer should remain valid for a period of 30 days from the date of opening of BID.
- 12) The Earnest money may be forfeited in the event of the following :-
 - i) Tenderer withdraws its tender during the period of tender's validity.
 - ii) If the work of the contractor is found unsatisfactory.
- 13) No cutting or overwriting in the tender form will be acceptable.
- 14) Rates quoted by Tenderer should be inclusive of all taxes.
- 15) To acquaint themselves with the work, the tenderers are requested to visit office and contact Manager (Admn.), on any working day at MMTC Limited, Core – 1, SCOPE Complex, New Delhi-110003 for the purpose.

- 16) All pages of the tender must be sealed & signed by the tenderers as a token of having read the terms and conditions stipulated in the tender.
- 17) TDS & other taxes will be as per rules.
- 18) Successful bidder will have to deposit a Security Deposit of Rs. 10,000/- (Rupees ten thousand only) with MMTC. However successful tenderer will be required to deposit balance amount of Rs. 5,000/- after adjusting EMD of Rs. 5,000/-.
- 19) Any dispute or difference arising from interpretation of the tender items or its terms and conditions, the matters in dispute shall be referred to the sole arbitration of a person to be nominated by the Chairman-cum-Managing Director (CMD) of MMTC, whose decision shall be final and binding on the parties to the contract. The venue of the arbitration shall be New Delhi.
- 20) MMTC Limited reserves the right to accept or reject any tender at its sole discretion without assigning any reason whatsoever.

General Manager (Admn.),
MMTC Ltd.,
Core No. 1, SCOPE Complex,
New delhi-110 003

OTHER TERMS & CONDITIONS

- 1) The contractor shall ensure that workmen deployed by him behave decently and do not indulge themselves in any such activities which are unbecoming on the part of a person working in a Government Office.
- 2) No increase in the rate shall be given during the period of repair.
- 3) The payments/refunds by MMTC will be done thru e-payment mode only.
- 4) The successful tender shall not sub-let the part or complete work without written permission of MMTC. The tenderer is fully responsible to MMTC for the work if awarded to him.
- 5) The firm shall raise bills for repair of 70 KVA stabilizer only after completion of repair work found satisfactorily by MMTC. There will be no escalation in the cost for repair of 70 KVA stabilizer during the period of repair.

- 6) The workers engaged by the Contractor are subject to security check by the Security Guard deployed at MMTC premises any time and the contractor shall ensure their presence for the said purpose.
- 7) Contractor shall be solely responsible for payment of wages/salaries other benefits and allowances to his worker that might become applicable under any Act or Order of the Govt. MMTC shall have no liability whatsoever in this regard and the Contractor shall indemnify MMTC against any/all claims which may arise under the provision of various Acts, Govt. Orders, etc.
- 8) The contractor will ensure that the repair work shall be completed within a week of from the date of tender awarded.
- 9) In the event of un-satisfactory performance of the Contract, no payment shall be released to the contractor for the repair of 70 KVA Servo Stabilizer (Oil Filled) . Apart from this, penalty shall be imposed which shall be equivalent to the price of the repair arrangement through other agency and the same amount shall be deducted from the bill of the agency without intimation to the contractor.

General Manager (Admn.),
Core No. 1, SCOPE Complex,
MMTC Ltd.,
New Delhi – 110 003.

ANNEXURE – I

1) Tenderer Name : _____

2) Tenderer Address with Telephone, Fax and E-mail :

3) PAN of the tenderer (Attach Copy) : _____

4) Registration No. of the tenderer (Sales Tax, Service Tax, if any) (Attach Copy)

5) EMD Details : DD No.: _____ Dated: _____, Amount Rs. 5,000/-.

6) Details of Government/Pvt. Sector/ Client (s) :-

S. No.	Name & Address of Govt./Pvt. Organisation	Name and Designation of Nodal Officer	Telephone & Fax No.	Period of Contract

Signature :

Name :

Seal :

Dated :

ANNEXURE – II

MMTC LIMITED
CORE 1, SCOPE COMPLEX, LODHI ROAD,
NEW DELHI

PRICE BID

SUB : TENDER FOR REPAIR OF 70 KVA SERVO STABILIZER (OIL FIELD) FOR MMTC OFFICE AT CORE – 1, SCOPE COMPLEX, NEW DELHI – 110 003.

Sl. No.	Description of Items	Qty. (Approx.)	Rate/ Unit (Rs.)	Amount (Rs.) (Including all charges)
1.	Repair Charges			
2.	Oil			

(In words) Rupees _____
_____ only)

SEAL OF THE COMPANY