



Core-1, Scope Complex, 7 Institutional Area, Lodhi Road, New Delhi-110 003 (INDIA)  
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No.MMTC/Admn./CT/2014-15

Date 05/02/2015

**TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE MATERIAL.**

Sealed tenders from registered bidders having good standing, are invited by GM (Admn.), MMTC Limited, for disposal of dismantled / unserviceable material as per list the list. The bids shall be opened on 25/02/2015 at 15.30 hours.

Name of Work	:	Disposal of dismantled / unserviceable material.
Earnest Money	:	Rs.20,000/-
Time of disposal of material from site	:	One month from the date of issue or order.
Cost of Tender	:	Rs.500/-
Last date of Receipt of Tender	:	25/02/2015 at 15.00 hrs
Date of Opening of Tender	:	25/02/2015 at 15.30 hrs

The tender documents containing the Terms & Conditions, list of material can also be received from the Office of the General Manager (Admn.), MMTC Limited, Core-1, SCOPE Complex, 7, Institutional Area, New Delhi on all working days (Monday to Friday) on payment of Rs.500/- (non-refundable) through DD / Pay Order in favour of MMTC Limited payable at New Delhi on all working days. If the tender is downloaded from our website then the tender will be accepted along with the tender fee of Rs.500/- through banker's cheque / demand draft in favour of MMTC Limited payable at New Delhi. The offer complete in all respect to be submitted as per terms and conditions contained in the tender document in the **envelop** bearing the name and address of the bidders, should be dropped in Tender Box kept in Administration Division, 2<sup>nd</sup> Floor, Scope Complex, Lodhi Road, New Delhi latest by 3.00 pm on 25<sup>TH</sup> February, 2015. The two envelopes should be superscribed "**TENDER FOR DISPOSAL OF UNSERVICEABLE MATERIAL**".

( V.K. Gupta )  
Ch. Manager (A)

## **TERMS & CONDITIONS**

1. The material shall be removed from Basement of MMTC Limited at Scope Complex, Core – 1, Lodi Road, New Delhi.
2. To acquaint themselves about the material, the bidders are requested to meet Sh. G.K. Bhowal, Dy. Manager at the above mentioned address from Monday to Friday from 9.30 a.m. to 5.30 p.m. (Telephone No.24381224).
3. The successful bidder shall be required to follow all the labour laws, minimum wages act and other provisions for labour welfare applicable from time to time. Nothing extra shall be paid for the same.
4. The successful bidder shall clear of the site after removing of material in all respect to the entire satisfaction of the Dy. Manager.
5. All the dismantled and unserviceable material shall be removed outside the building by the contractor/bidder. Nothing extra shall be paid on this account.
6. The work shall be executed in close cooperation with the Dy. Manager (Admn.).
7. The work shall be executed without any loss/damage to the MMTC properties.
8. The contractor shall be fully responsible for safety of his workers and in case any accident / mishap, the entire responsibility will be on the contractor.

### **9. TERMS OF PAYMENT**

- i) A copy of PAN has to be submitted alongwith the tender documents.
- ii) The contractor shall have to deposit an EMD of Rs.20,000/- in the form of Pay Order / Demand Draft in favour of MMTC Limited payable at New Delhi on any nationalized Bank in a separate envelope, it may be noted that the above said EMD and the Bid should be in a separate sealed cover. The bid shall not be opened unless EMD of required amount as mentioned above is enclosed.
- iii) The highest bidder shall have to deposit another Rs.50,000/- within two days after opening of the tender in the form of Pay Order/Demand Draft in favour of MMTC Limited payable at New Delhi on any nationalized bank, failing which EMD amount shall be forfeited.

- iv) The successful bidder / contractor shall be to deposit the balance amount after adjustment of EMD of Rs.20,000/- and Rs.50,000/- through DD in favour MMTC Limited within three days from the date of acceptance of bid, failing which the entire amount of Rs.70,000/- already deposited will be forfeited.
  - v) The 5% VAT will be charged as per the rules on the unserviceable material, applicable at the time of the auction of the material.
  - vi) The contractor shall be allowed to take out the material only after making the payment in full (as at (iii) above).
10. All the material to be disposed of, can be inspected at site before submitting the tender.
  11. The contractor shall arrange for safety provisions, ISI recommendations, CPWD Code and instructions issued from time to time.
  12. The contractor shall indemnify MMTC against the claim for compensation arising out of negligence.
  13. The validity of the bid will be 30 days from the date of opening of the tender.
  14. The material shall be disposed of on "AS IS WHERE IS BASIS" is in one single lot.
  15. The list of material is enclosed with the tender which is considered for submission of private bid.
  16. The tender should be submitted in the office of GM (A) on or before 25/02/2015 upto 1500 hours and will be opened on the same day at 1530 hours in the presence of the tenderer, whoever wishes to be present.
  17. MMTC reserves the right to accept or reject the offer without assigning any reason thereof.
  18. The successful bidder will have to remove all the material within 10 days of deposit of balance amount as indicated in Sl. No. 9(iii). Staking/disposal of any material within the par free of 1 KM from MMTC Limited, Scope Complex, Lodi Road, New Delhi will not be allowed. In case the material is not removed within the above said period of 10 days, it will attract liquidated damage @ Rs.2,000/- per day.
  19. Under Public Procurement Policy for Micro & Small Enterprises (MSEs), a minimum 20% share out of the total procurement of goods and services by Central Ministries/ Departments /Public Sector Undertakings are to be made from MSEs. Further out of 20% target of annual procurement from

MSEs, a sub-target of 4% is earmarked for procurement from MSEs owned by Scheduled Cast (SC)/Scheduled Tribes (ST) entrepreneurs. Preference will be given to firms registered with the Ministry of MSME.

### **SCHEDULE OF WORK**

#### **SUB : Disposal of Unserviceable Material**

<b>Description of Items</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate (Rs.)</b>	<b>Amount (Rs.)</b>
Disposal of Unserviceable material (as per list enclosed)	01	Lot		
Total :				

Amount in Words: \_\_\_\_\_

### LIST OF ITEMS

S.NO.	NAME OF ITEMS	NO. OF ITEMS
1	Window AC	15
2	Split AC	14
3	Refrigerator	8
4	Room Heater	10
5	Gen Set ( Shriram Honda)	3
6	Electronics Typewriter	6
7	Wall Fan	8
8	Ceiling Fan	19
9	Exhaust Fan	6
10	Stablizer	5
11	UPS	2
12	SMPS Power Plant	1
13	Revolving Chair (iron base)	119
14	Tube light pipe	35
15	Plastic chair	20
16	Sofa Chair	3
17	Steel Chair	23
18	Steel Corner Table base	1
19	Three seater sofa	1
20	Hot case	14
21	File Cabinet	11
22	Wheel Chair- Mahesh	2
23	Padestle Fan	32
24	Emergency Light	3
25	Planter box (wooden)	5
26	Side rack(wooden)	3
27	Masqueto killer(iron)	1
28	Frenking Machine iron	1
29	weighing machine	2
30	Car rin	1
31	wooden table	27
32	Steel Table	5
33	Printer Box wooden	3
34	single sofa	5
35	Big heavy iron mat	2
36	Water cooler	3
37	park Light green colour	7
38	Tin Box	5
39	Stand cooler	1
40	Iron Stand (Table)	3
41	Gamla Stand	4
42	big Wooden door	4
43	Alumunium door	3
44	Telephone Instruments	8 bags

45	Printer Cartage	1 bag
46	Battery Stand (iron)	2
47	Battery	19
48	Motor (Small)	1
49	Flower Pot	3
50	Tube light base	27
51	Inverter (Sukam)	1
52	Printer Cartage	3 Bag
53	Table wooden	1
54	Photocopy Machine	5
55	Old Carpet	4
56	Fire Ditactor	1
57	Table Frame	1
58	Corner table	1
59	Tube light patti	7
60	Typewriter	2
61	Hot case	1
62	Paper cut machine	1
63	Wooden printer Box	2